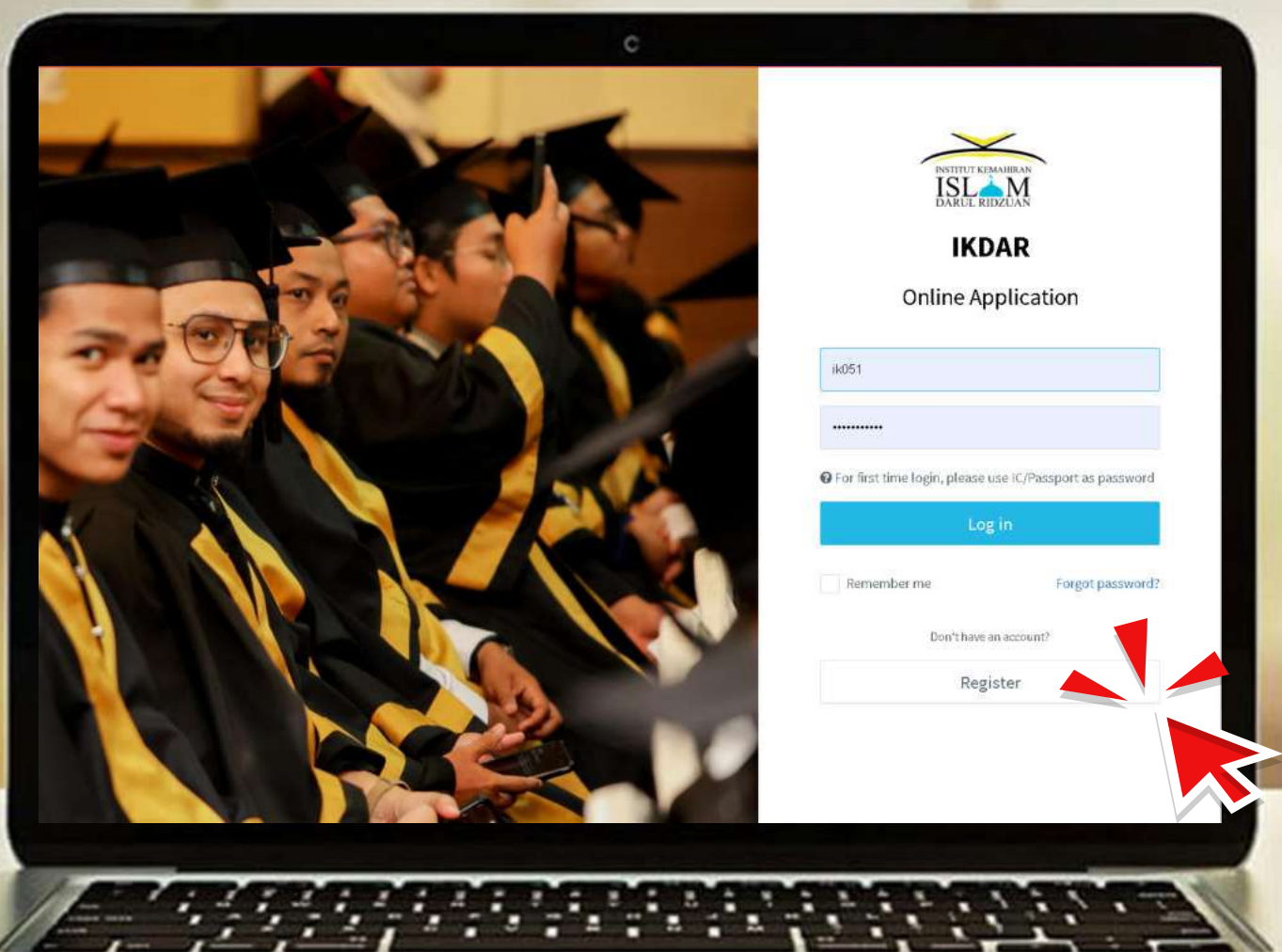


Manual

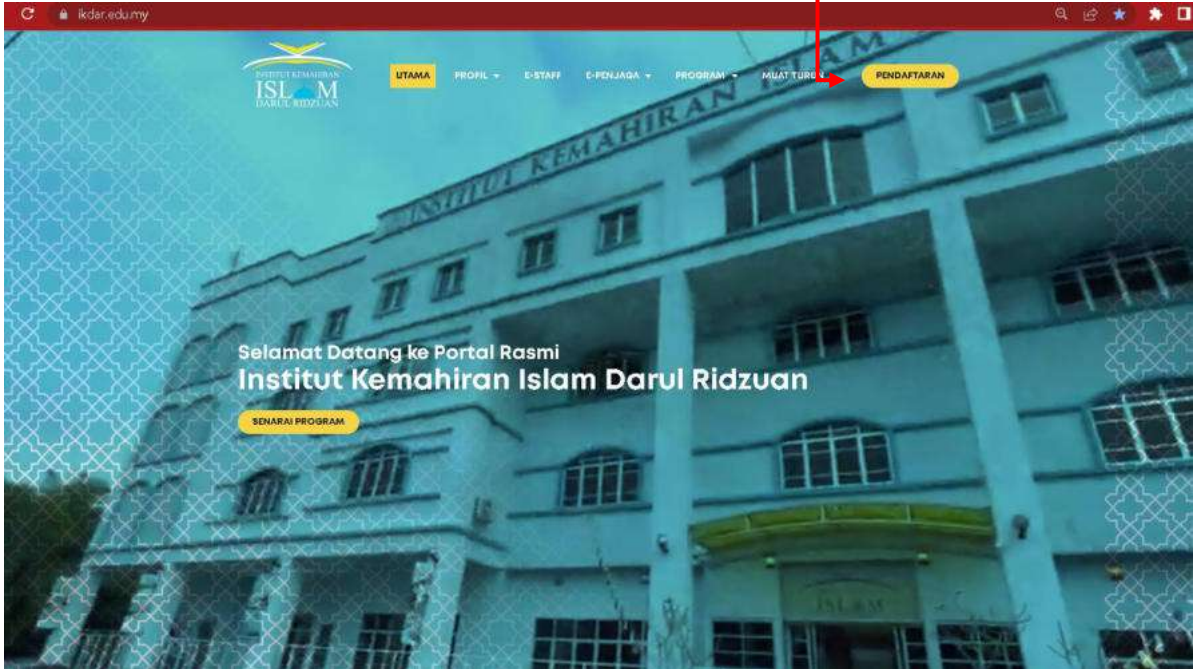
PENGGUNAAN SISTEM KEMASUKAN PELAJAR BARU KE INSTITUT KEMAHIRAN ISLAM DARUL RIDZUAN



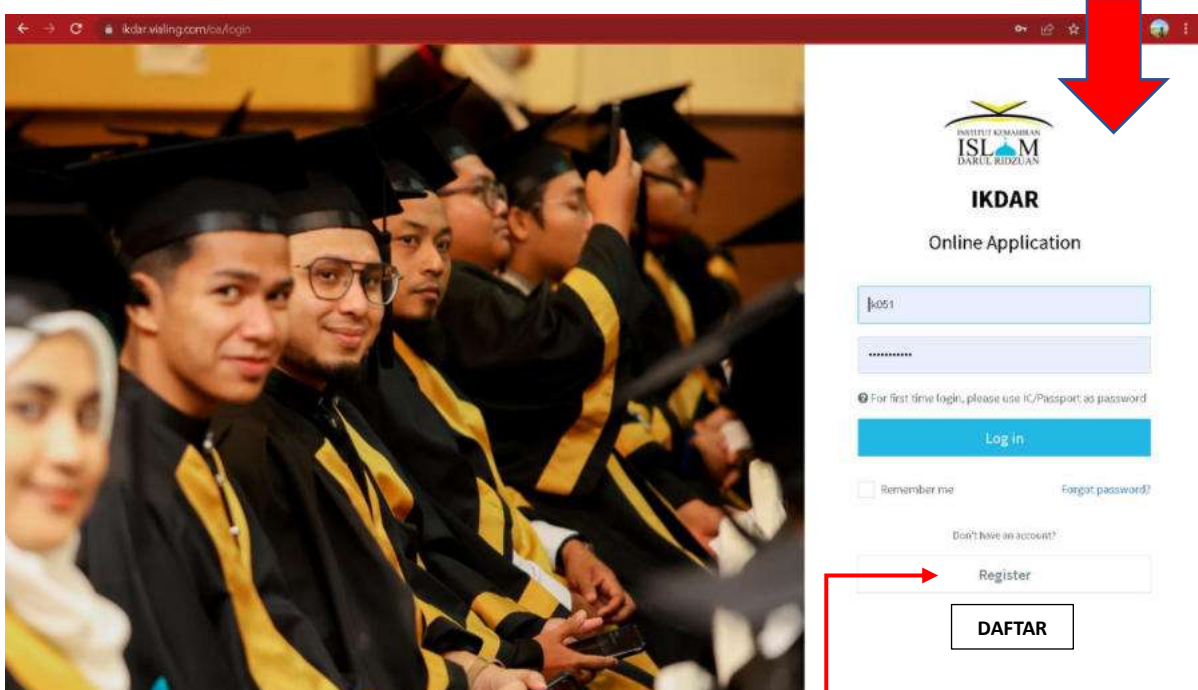
MOHON SEKARANG
www.ikdar.edu.my

MANUAL PENGGUNAAN SISTEM KEMASUKAN PELAJAR BARU KE INSTITUT KEMAHIRAN ISLAM DARUL RIDZUAN

1. Layari Laman Sesawang di: WWW.IKDAR.EDU.MY
2. Tekan **PENDAFTARAN** seperti dibawah



'SELAMAT DATANG KE PORTAL KEMASUKAN IKDAR'



3. Tekan **REGISTER** untuk mendaftar buat kali pertama

4. Sila lengkapkan maklumat peribadi anda seperti dibawah:



IKDAR

Online Application

Contoh:ALI BIN ABU (NAMA PENUH)

Contoh:abc123@gmail.com

Name

Email

ID Type e.g: 901021645632

Phone Number

Sign up

Already have an account?

Sign in

NAMA

EMAIL

NO IC

NO TELEFON

Contoh:901021645632 (NO IC)

Contoh:0123456789

5. Kemudian tekan **SIGN UP** dan tunggu email pengesahan



IKDAR

Online Application

Contoh:Abc123@gmail.com

Email

Password

For first time login, please use IC/Passport as password

Log in

Remember me [Forgot password?](#)

EMAIL

KATA LALUAN

Contoh:901021645632
(NO IC)

6. Masukkan emel dan kata laluan yang diterima dan tekan **LOG IN**

7. Sila **TUKAR** kata laluan yang baru dan rujuk seperti gambar dibawah

TEKAN & SIMPAN

Contoh: 901021645632 (NO IC)

KATA LALUAN LAMA

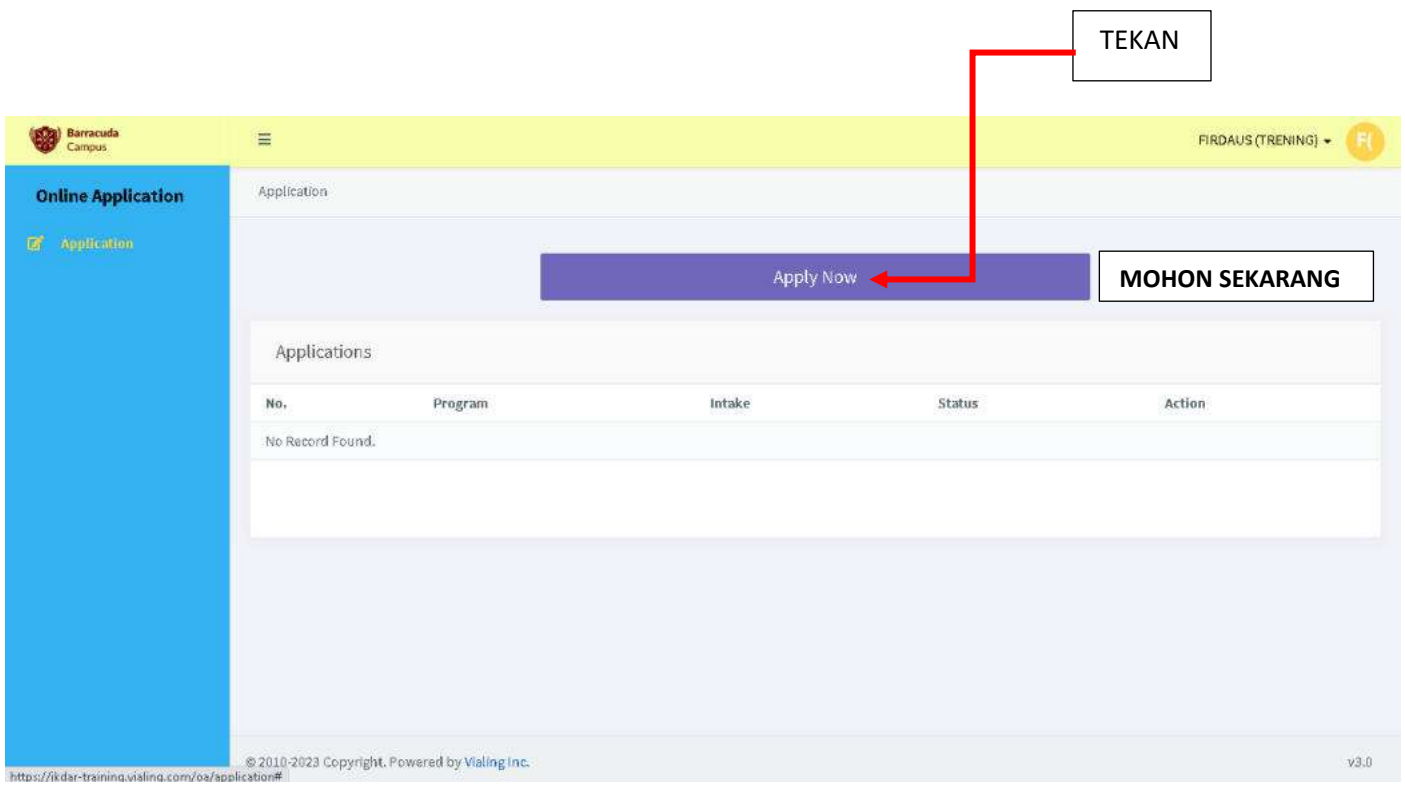
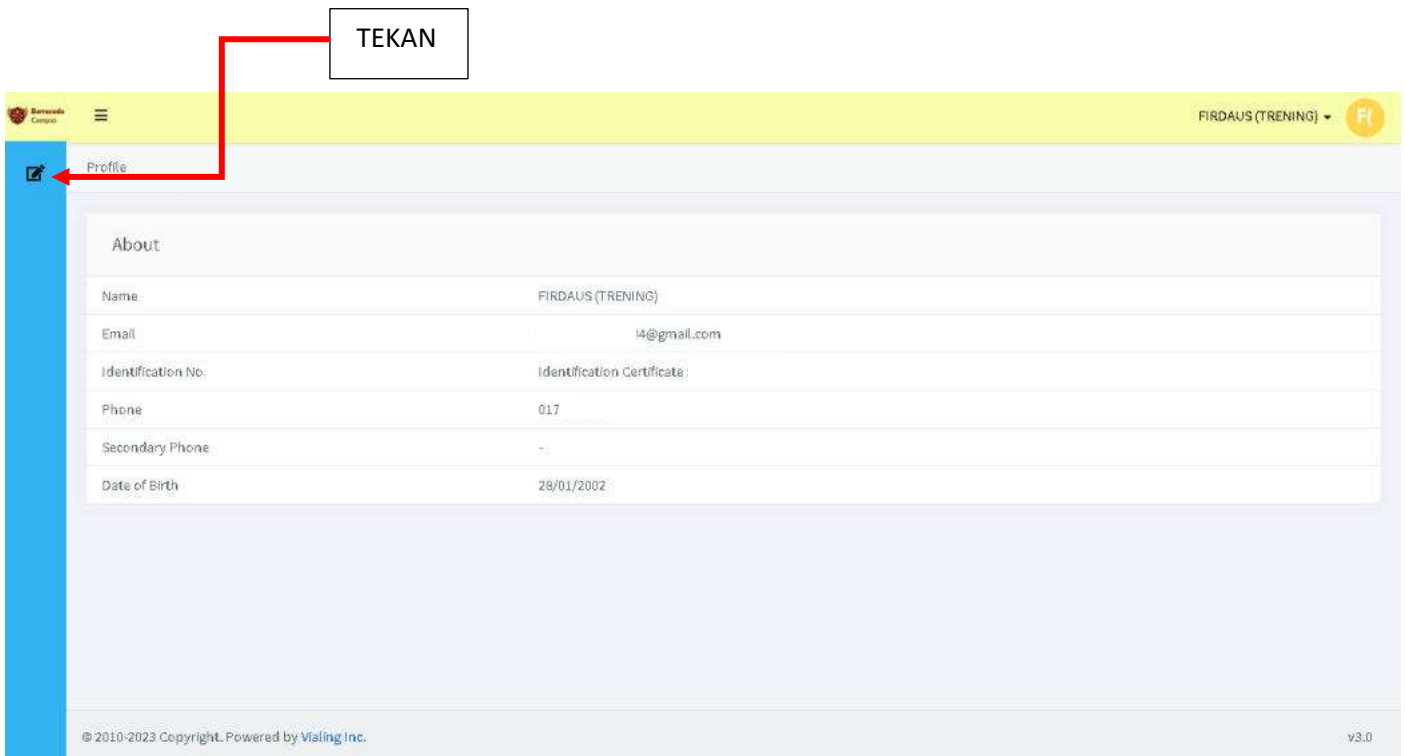
KATA LALUAN BARU

SAHKAN KATA LALUAN BARU

KATA LALUAN (LEBIH KURANG MEMPUYAI SATU HURUF BESAR, SATU SIMBOL, SATU NOMBOR, ENAM ABJAD *Contoh:(Abcdef#1)*)

SALIN KATA LALUAN BARU DIATAS *Contoh:(Abcdef#1)*

8. **KLIK** ikon di sebelah atas kiri dan kemudian tekan **“Apply Now”**



9. Sila lengkapkan maklumat peribadi seperti dibawah:

JIKALAU WARGANEGARA
GUNA "Identification
Certificate" **SIJIL
PENGENALAN**

JIKALAU BUKAN
WARGANEGARA GUNA
"Passport" **PASSPORT**

JIKALAU WARGANEGARA
GUNA NO IC

JIKALAU BUKAN
WARGANEGARA GUNA NO
"Passport"
**Contoh:[901021645632
(NO IC)]**

JIKALAU ORANG BUKAN
WARGA NEGARA MALYSIA
TEKAN "YES" (NO)

Application / Update Application

Application Form

Personal Past Education Programs Contacts Documents Upload Photo Review & Submit

Personal Information

International No

ID Type * Identification Certificate

ID No * 901021645632

Name *

Salutation * Please Select

Gender * Male Female

Place of Birth *

ANTARABANGSA
JENIS ID
NO ID
NAMA
GELARAN
JANTINA
TEMPAT LAHIR

NAMA PENUH
Contoh:(ALI BIN ABU)

TEMPAT LAHIR
Contoh:(TAIPING)

NO TELEFON
Contoh: (012-3456789)

EMAIL
Contoh: (Abc123@gmail.com)

WARGANEGARA
Contoh: (MALAYSIAN)

TARIKH LAHIR
Contoh: (01/01/2001)

BANGSA
Contoh: (MALAY)

Barracuda Campus

THAHIRAH RAHMAN TR

Date of Birth *

Email *

Phone *

Nationality *

Race *

Religion *

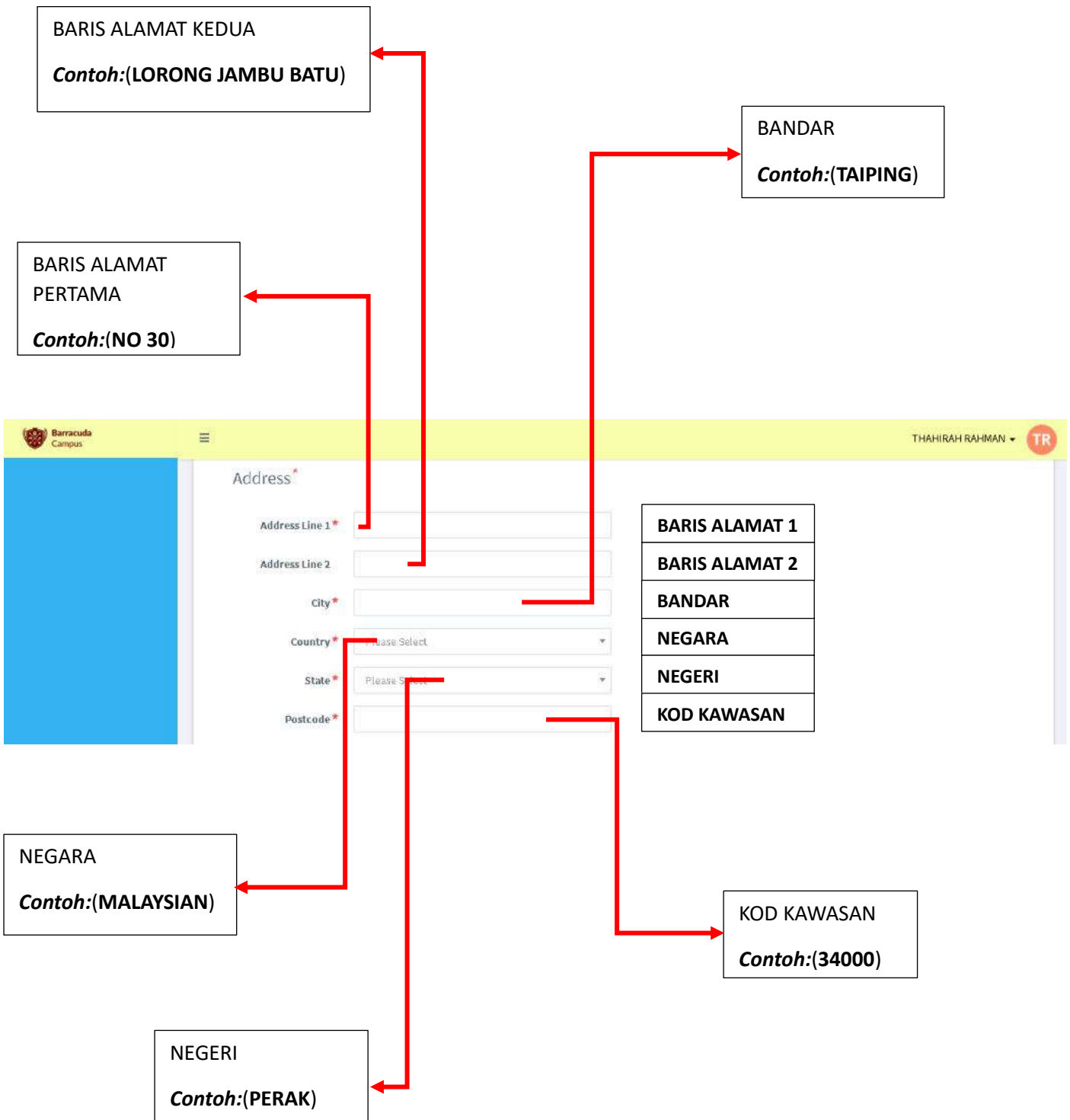
Marital *

Disability No

TARIKH
EMAIL
NO TELEFON
NEGARA
BANGSA
AGAMA
STATUS
KECACATAN

AGAMA
Contoh: (ISLAM)

STATUS
Contoh: (SINGLE)



10. Setelah selesai tekan **“Save & Continue”** untuk ke halaman seterusnya.

11. Sila lengkapkan maklumat peringkat Pendidikan “Add New” seperti di bawah:

PERINGKAT PENDIDIKAN

Madrasah/Mashad/Tahfiz

A-Level

Degree

Diploma

English Proficiency Test

Foundation

Masters

TAMBAH

Barracuda Campus

THAHIRAH RAHMAN TR

Online Application



Application / Update Application

Application Form

Personal Past Education Programs Contacts Documents Upload Photo Review & Submit

Past Education

PERINGKAT PENDIDIKAN Education Level Please Select Add New

No.	Institute	Qualification	Grade/CGPA	Year	Action
1	Sekolah Menengah Agama Mashad Al-Mizan	Others			 

Previous Save & Continue

INSTITUTE (Masukkan nama Sekolah)

Contoh: (Madrasah Al-Qurra)

NAMA SEKOLAH

atau **OTHERS**

(Sekiranya nama sekolah tiada dalam pilihan)

PILIH NAMA SEKOLAH



GRAD/ CGPA
(Juzuk Hafalan)

Contoh: 30 Juzuk

NAMA SEKOLAH
PROGRAM
GRAD/CGPA
TAHUN SELESAI

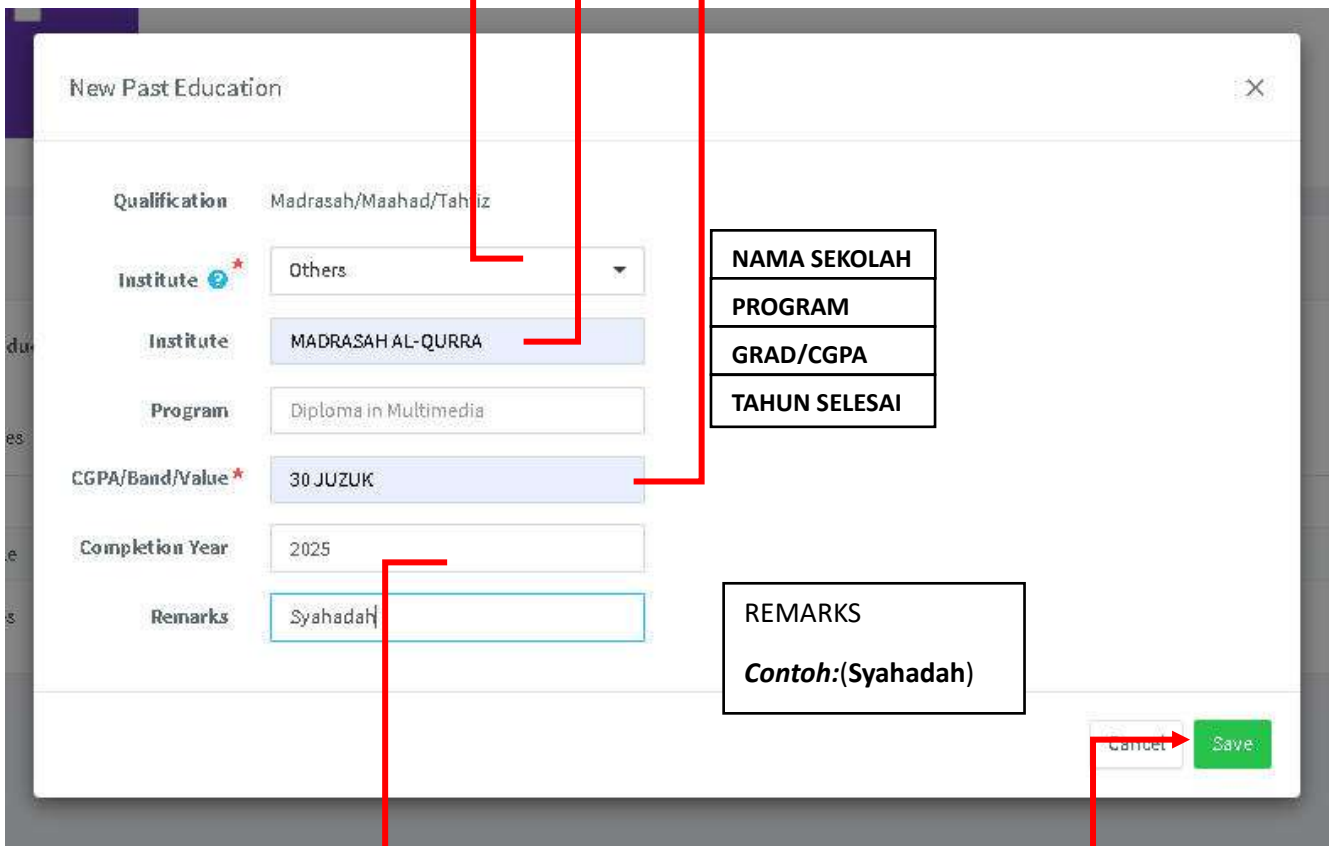
REMARKS
Contoh: (Syahadah)

Cancel Save

TAHUN SELESAI

Contoh: (2005)

TEKAN & SIMPAN



The screenshot shows a 'New Past Education' form with the following fields and values:





- Qualification: Madrasah/Maahad/Tahfiz
- Institute: Others (dropdown menu)
- Institute: MADRASAH AL-QURRA (selected)
- Program: Diploma in Multimedia
- CGPA/Band/Value*: 30 JUZUK
- Completion Year: 2025
- Remarks: Syahadah

Red arrows indicate the following connections:

- From 'Others' dropdown to 'NAMA SEKOLAH atau OTHERS' box.
- From 'MADRASAH AL-QURRA' text to 'INSTITUTE (Masukkan nama Sekolah)' box.
- From '30 JUZUK' text to 'GRAD/ CGPA (Juzuk Hafalan)' box.
- From '2025' text to 'TAHUN SELESAI' box.
- From 'Syahadah' text to 'REMARKS' box.
- From 'Cancel Save' buttons to 'TEKAN & SIMPAN' box.

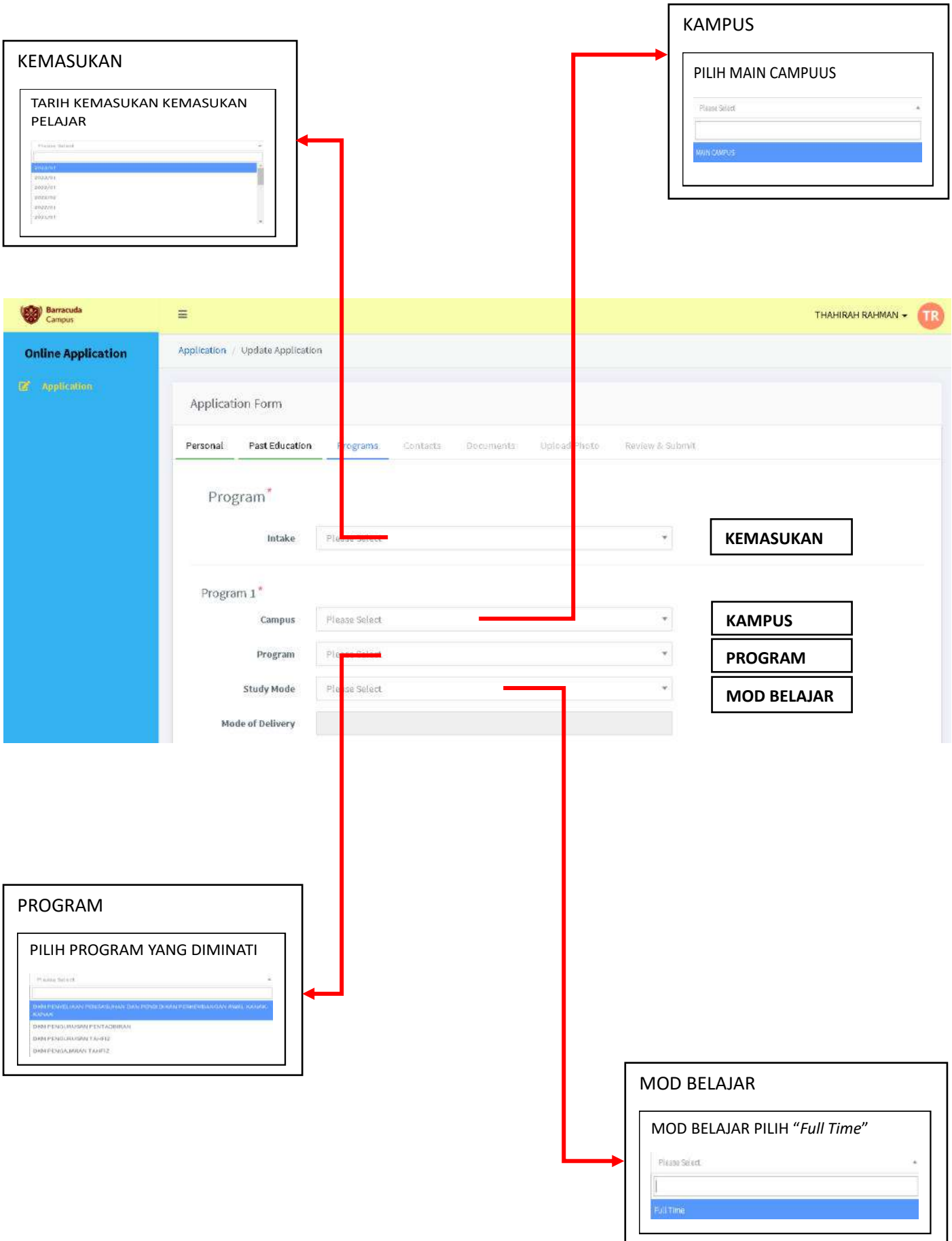
12. Setelah lengkap, sila tekan **“Save & Continue”** untuk ke halaman seterusnya.

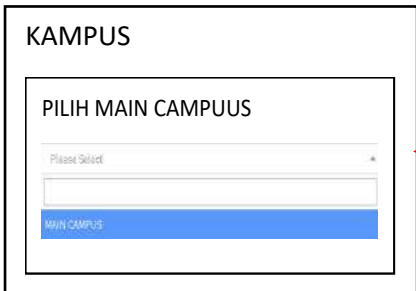
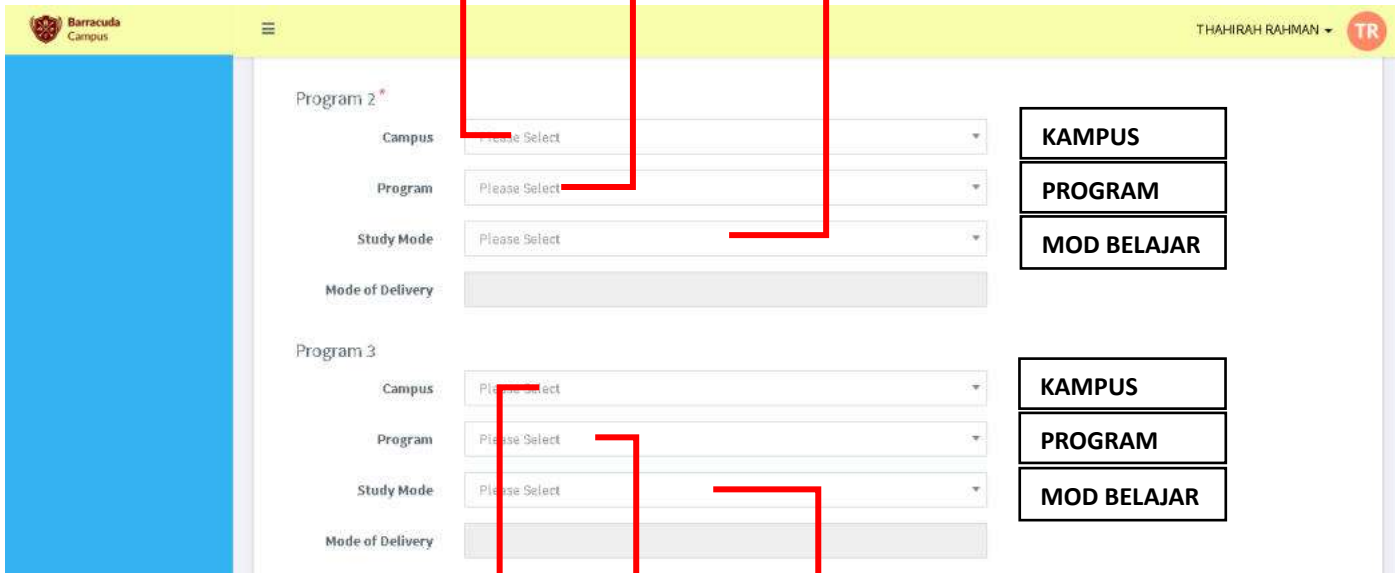
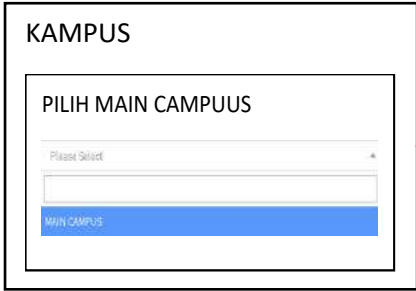
The screenshot shows the 'Application Form' interface for 'Past Education'. It includes a navigation menu with 'Personal', 'Past Education', 'Programs', 'Contacts', 'Documents', 'Upload Photo', and 'Review & Submit'. The 'Past Education' section features a table with columns for 'No.', 'Institute', 'Qualification', 'Grade/CGPA', 'Year', and 'Action'. Below the table is a 'Previous' button and a 'Save & Continue' button. A red arrow points from the instruction text to the 'Save & Continue' button.

No.	Institute	Qualification	Grade/CGPA	Year	Action
1	Sekolah Menengah Agama Maahad Al-Mizan	Others			 
2	Sekolah Menengah Agama Arabiah Kluang	A-Level			 

SIMPAN & SETERUSNYA

13. Sila lengkap maklumat Program yang ditawarkan seperti dibawah:





14. Kemudian **“Save & Continue”** untuk kehalaman seterusnya

Program 1*

Campus

Program

Study Mode

Mode of Delivery

Program 2*

Campus

Program

Study Mode

Mode of Delivery

[Previous](#)

[Save & Continue](#)

15. Sila lengkapkan maklumat waris seperti dibawah:

TAMBAH

Barracuda Campus

THAHIRAH RAHMAN

Online Application

Application / Update Application

Application Form

Personal Past Education Programs **Contacts** Documents Upload Photo Review & Submit

Contact

+ Add New

No.	Relationship	Name	Contact	Action
1	Mother	RASIDAH	0122	Edit Delete

[Previous](#)

[Save & Continue](#)

MAKLUMAT WARIS :

JENIS ID
pilih " Identification Certificate "

NO IC
Contoh:901021645632

HUBUNGAN

All

Father	AYAH
Mother	IBU

NAMA PENUH
Contoh:(ALI BIN ABU)

Relationship * All

ID Type * All

ID No * e.g.901021645632

Name *

Race * All

Occupation *

Phone

Secondary Phone

Email

Annual Income

Liability

Address Line 1 *

Address Line 2

City *

Country * Malaysia

State * Please Select

Postcode *

Copy Address from Student

+ Add New

Save & Continue

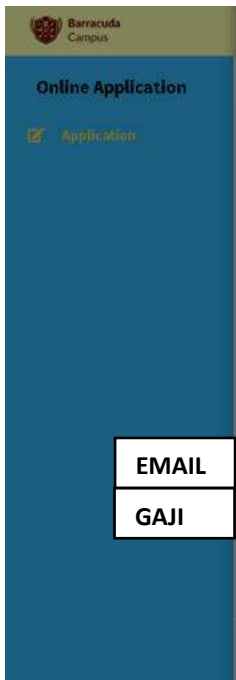
Cancel Save

BANGSA
Contoh:MALAY

NO TELEFON RUMAH
(JIKA ADA)
Contoh:05-810 6522

PEKERJAAN
Contoh:(CEO MEGAH HOLDING)

NO TELEFON
Contoh:012-3456789



JIKA ALAMAT SAMA DENGAN PELAJAR SILA TEKAN DISINI

BARIS ALAMAT PERTAMA
Contoh:NO 30

BARIS ALAMAT KEDUA
Contoh:LORONG JAMBU BATU

BANDAR
Contoh:TAIPING

- BARIS ALAMAT 1
- BARIS ALAMAT 2
- BANDAR
- NEGARA
- NEGERI
- POSKOD

EMAIL
Contoh:ABC1234@gmail.com

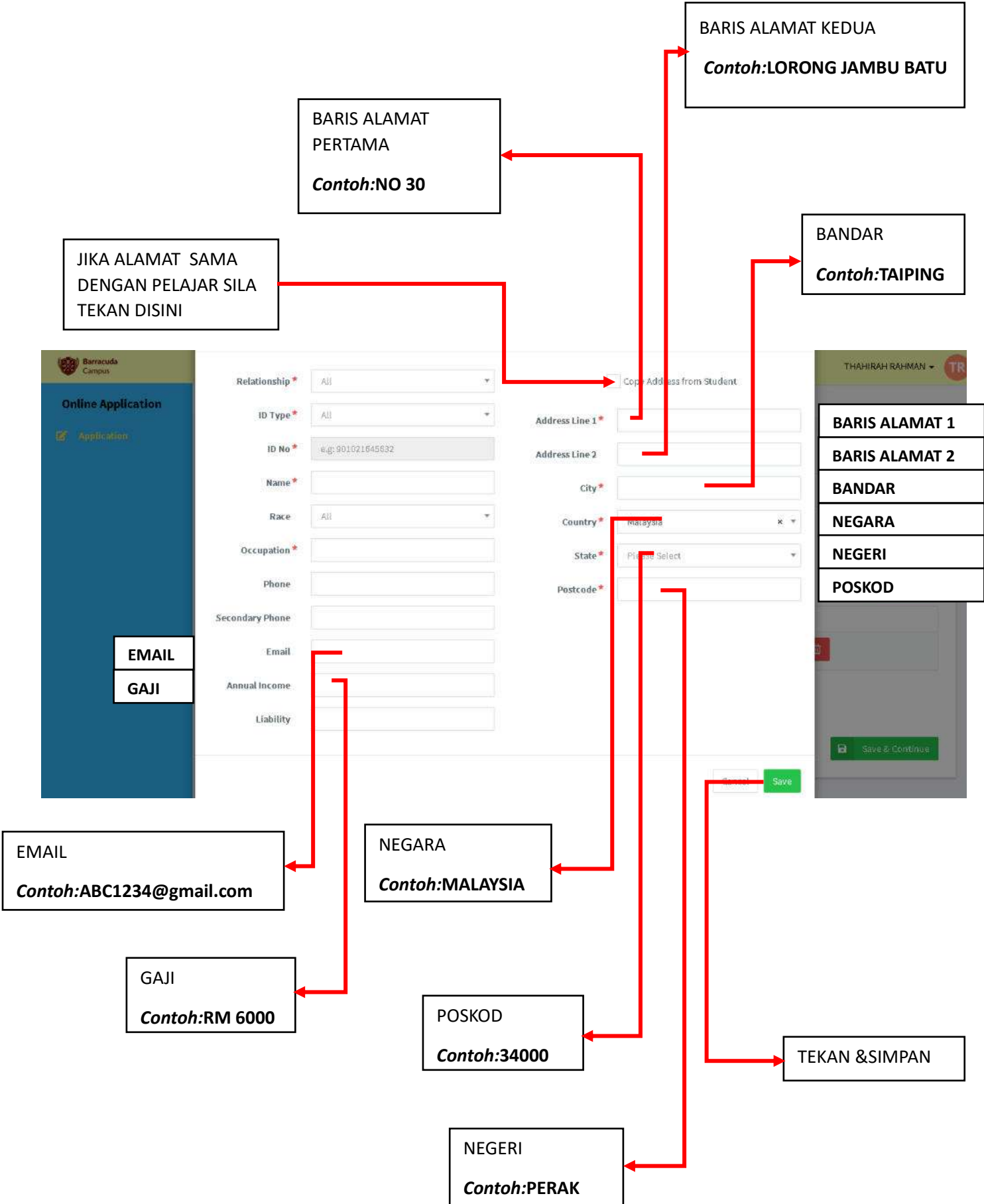
GAJI
Contoh:RM 6000

NEGARA
Contoh:MALAYSIA

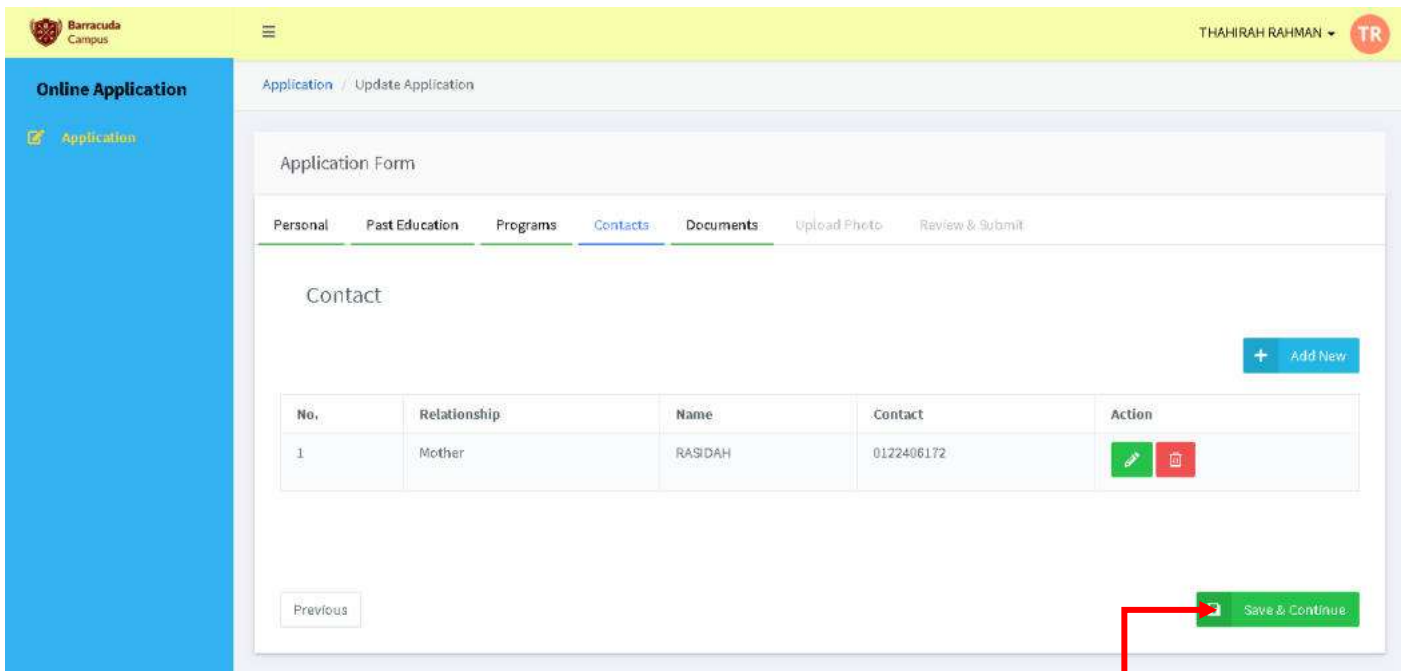
POSKOD
Contoh:34000

NEGERI
Contoh:PERAK

TEKAN & SIMPAN



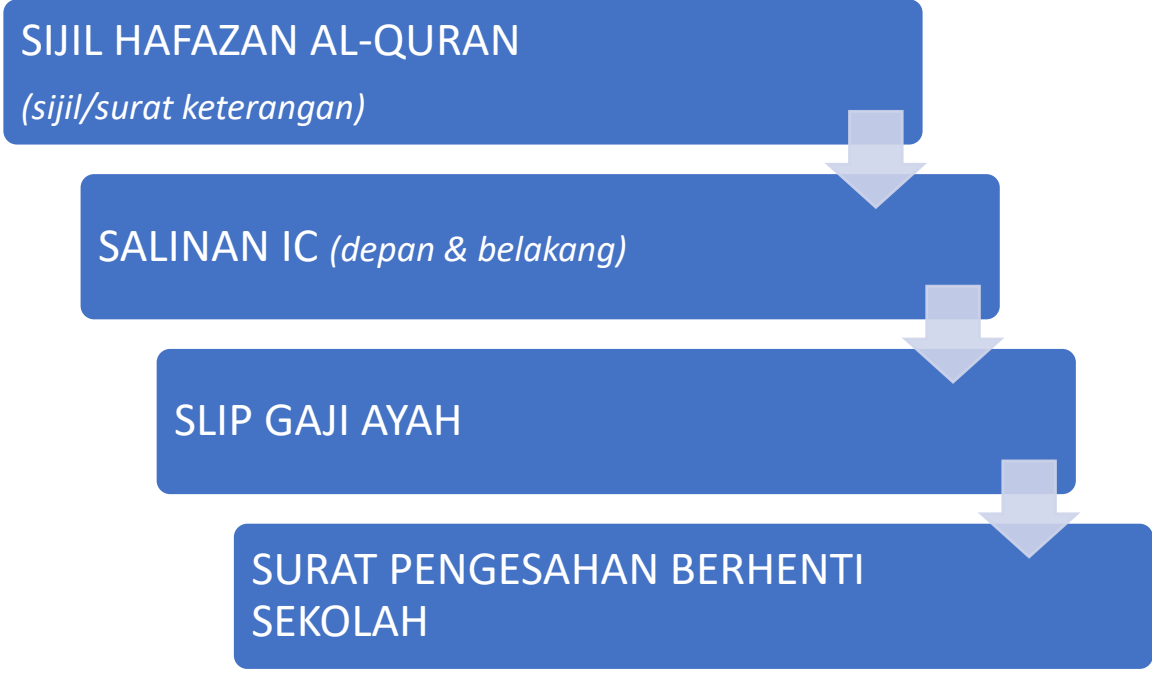
16. Kemudian pastikan maklumat lengkap, tekan **“Save & Continue”** untuk kehalaman seterusnya



SIMPAN & SETERUSNYA

17. Seterusnya adalah bahagian muatnaik dokumen yang diperlukan:

DOKUMEN WAJIB (MANDATORY) YANG PERLU DIMUATNAIK ADALAH:



TEKAN MUATNAIK

The screenshot shows the 'Documents' section of the Barracuda Campus portal. At the top, there are navigation tabs: Personal, Past Education, Programs, Contacts, Documents (selected), Upload Photo, and Review & Submit. The user's name 'THAHIRAH RAHMAN' and initials 'TR' are visible in the top right. Below the tabs is a table with columns 'No.', 'File Type', and 'Name'. The table lists six document requirements, each with an 'Upload File' button. A red arrow points from the 'TEKAN MUATNAIK' label to the first 'Upload File' button.

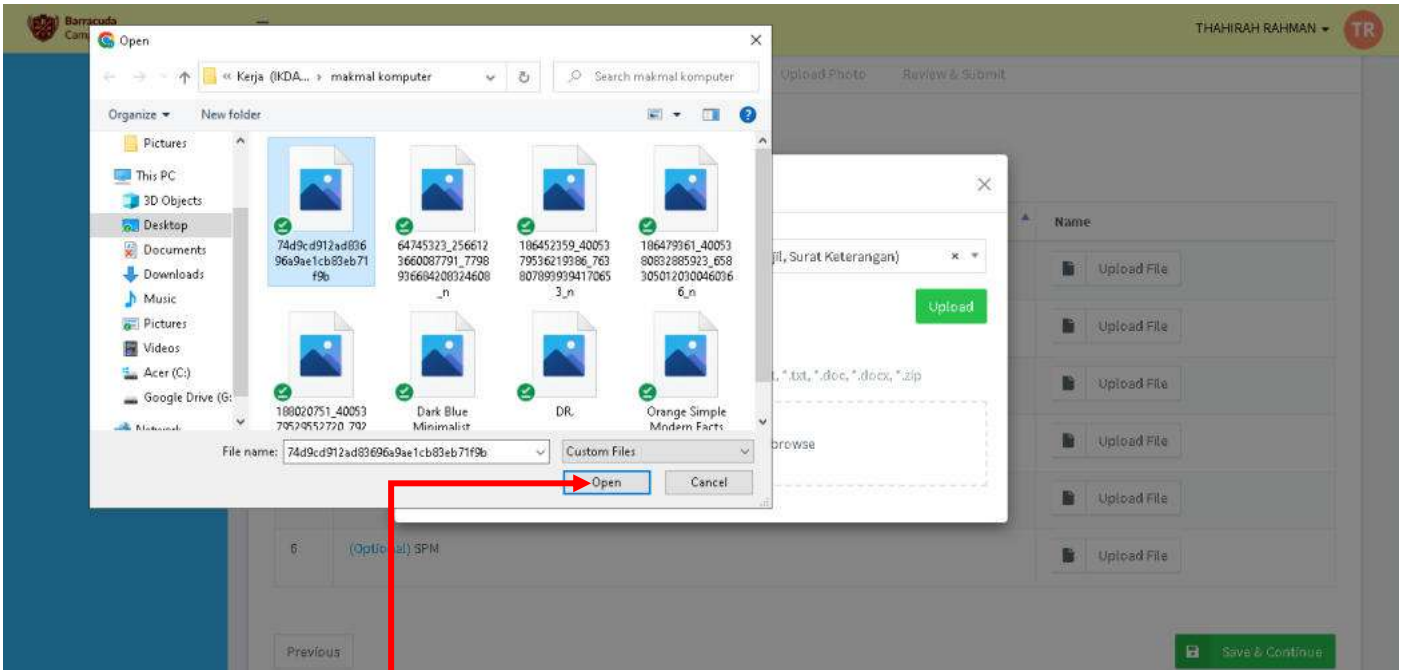
No.	File Type	Name
1	(Mandatory) HAFAZAN AL-QURAN (Sjil, Surat Keterangan)	Upload File
2	(Mandatory) IC	Upload File
3	(Mandatory) SLIP GAJI AYAH	Upload File
4	(Mandatory) SURAT PENGESAHAN BERHENTI SEKOLAH	Upload File
5	(Optional) SLIP GAJI IBU	Upload File
6	(Optional) SPM	Upload File

At the bottom left is a 'Previous' button, and at the bottom right is a green 'Save & Continue' button.

TEKAN

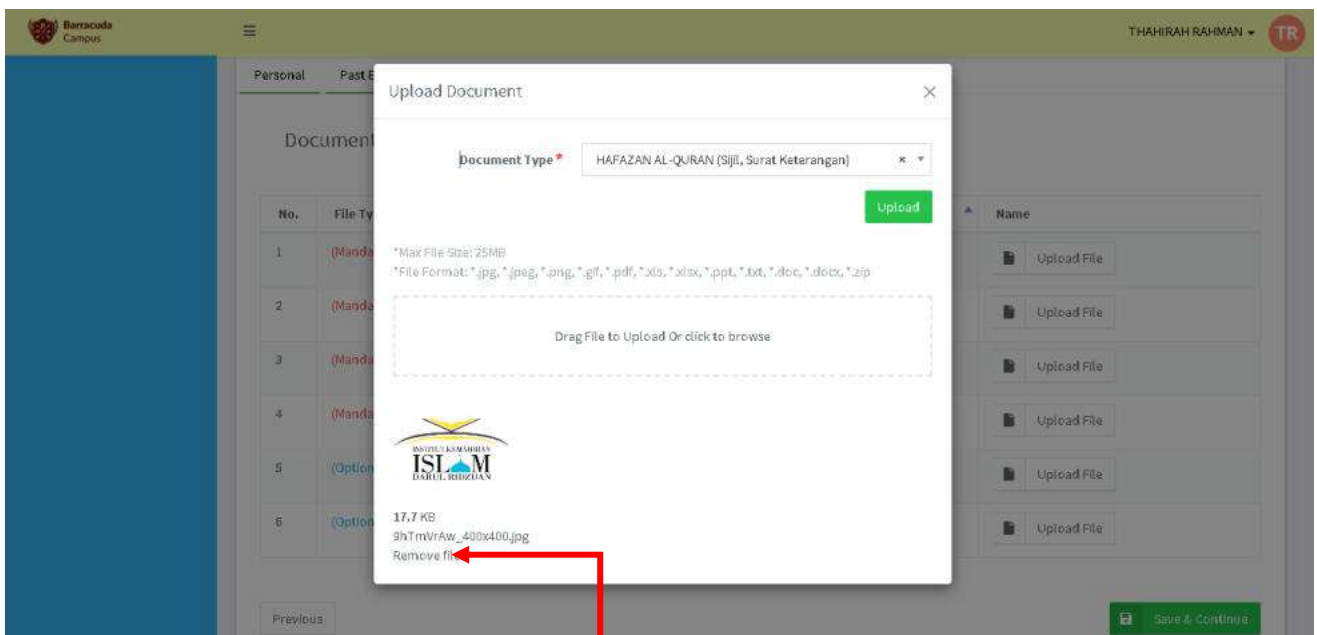
This screenshot shows the same 'Documents' page as above, but with an 'Upload Document' modal window open. The modal has a title bar with a close button. Inside, there is a 'Document Type' dropdown menu currently set to 'HAFAZAN AL-QURAN (Sjil, Surat Keterangan)'. Below the dropdown is a green 'Upload' button. Further down, there is a note: '*Max File Size: 25M' and '*File Format: *.jpg, *.jpeg, *.png, *.gif, *.pdf, *.xls, *.xlsx, *.ppt, *.txt, *.doc, *.docx, *.zip'. At the bottom of the modal is a dashed box containing the text 'Click here to Upload Or click to browse'. A red arrow points from the 'TEKAN' label to this dashed box.

18. Pilih File yang diperlukan dan 'UPLOAD' mengikut susunan yang telah disediakan seperti atas



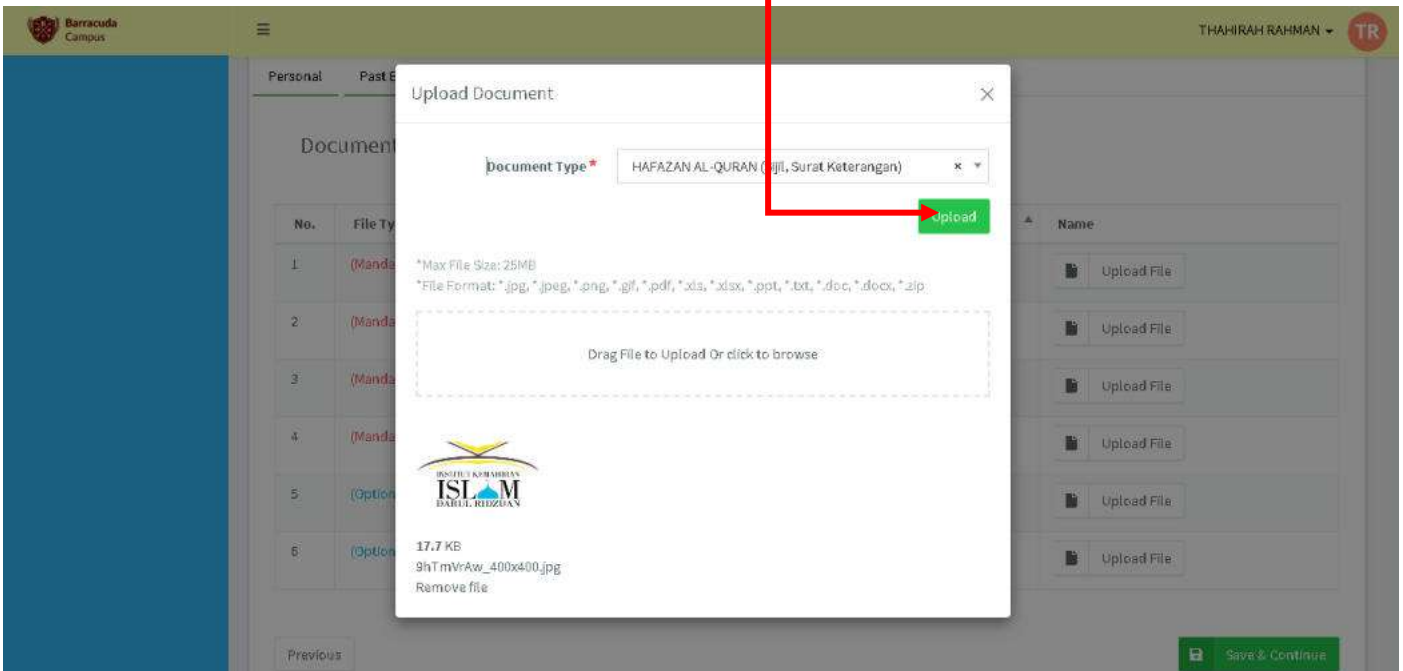
TEKAN

JIKA SALAH MUATNAIK, SILA "REMOVE FILE" DAN UPLOAD SEMULA

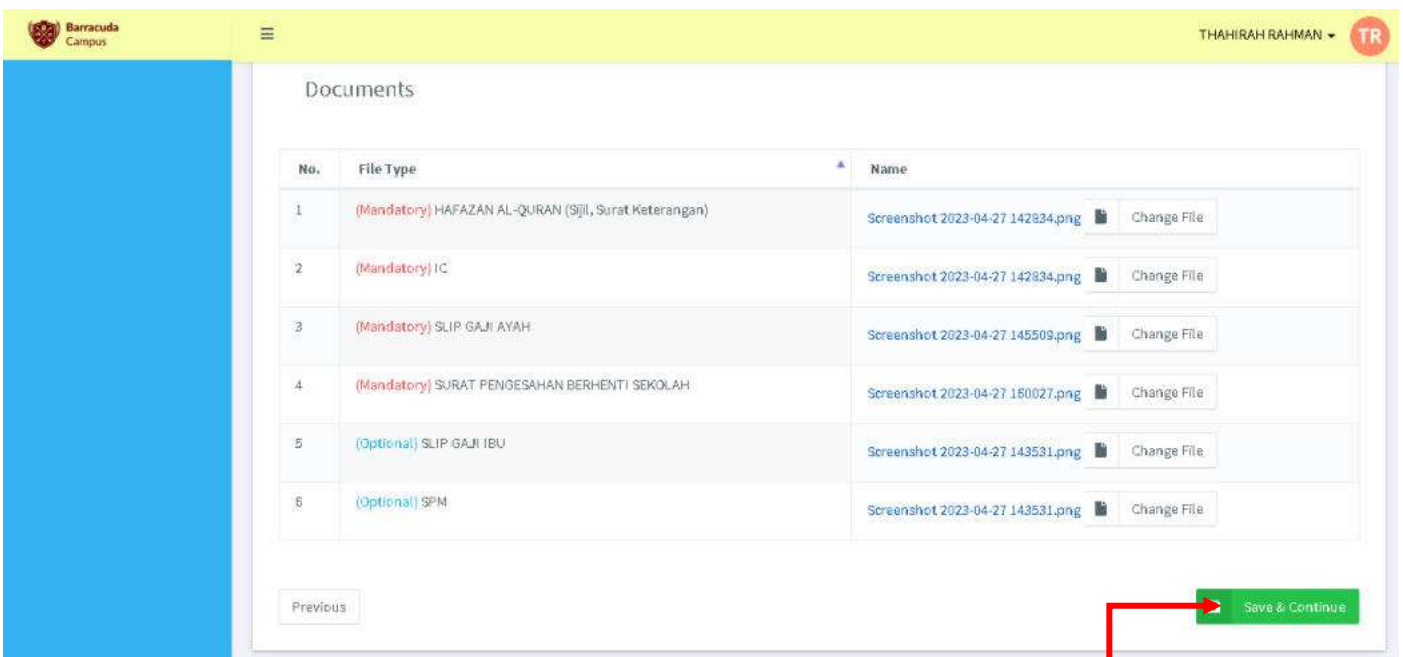


TEKAN & BUANG

TEKAN & MUATNAIK



19. Setelah lengkap muatnaik semua dokumen, sila **'Save & Continue'** untuk ke halaman yang seterusnya



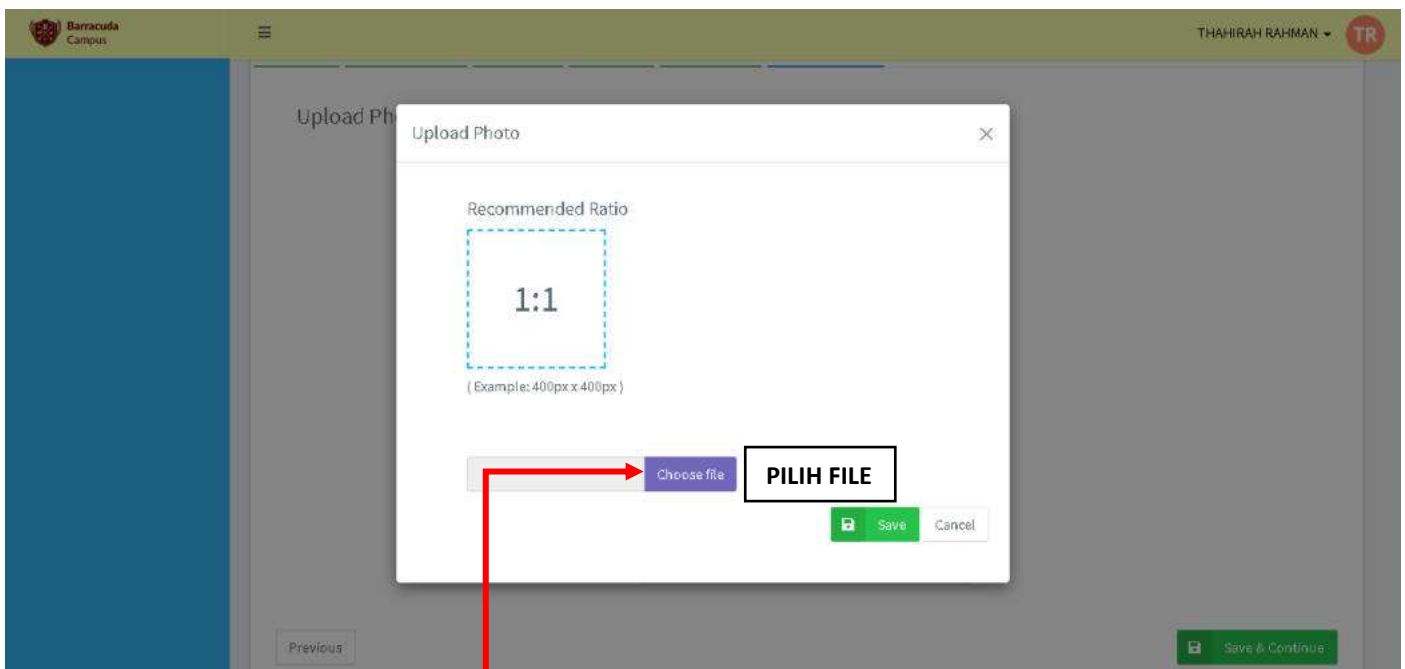
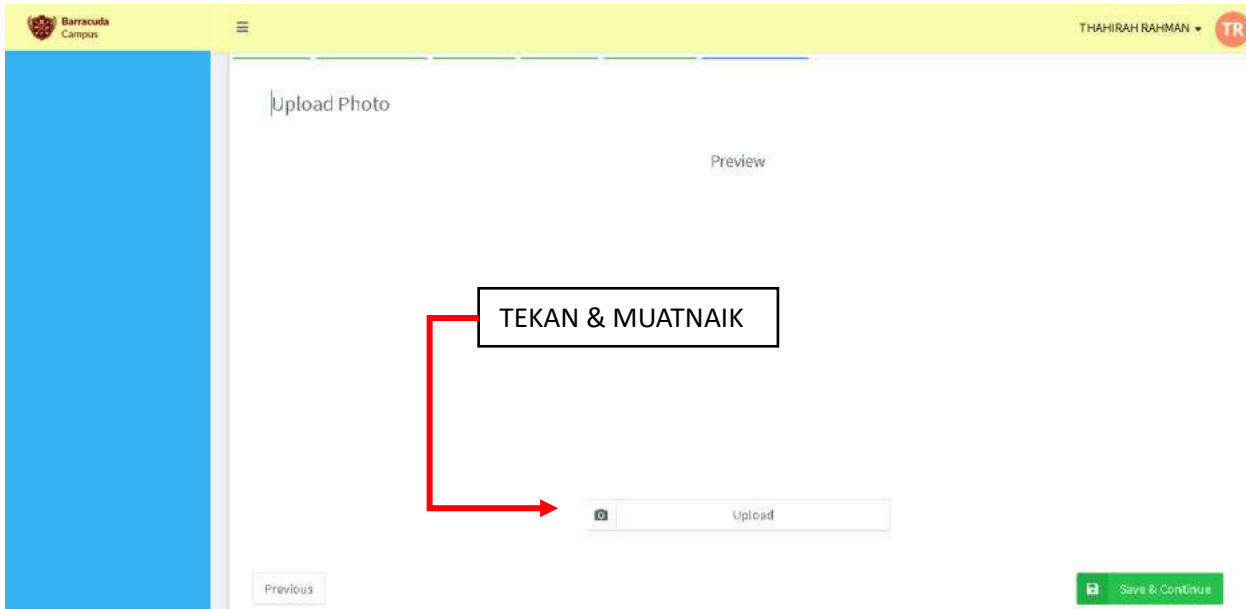
SIMPAN & SETERUSNYA

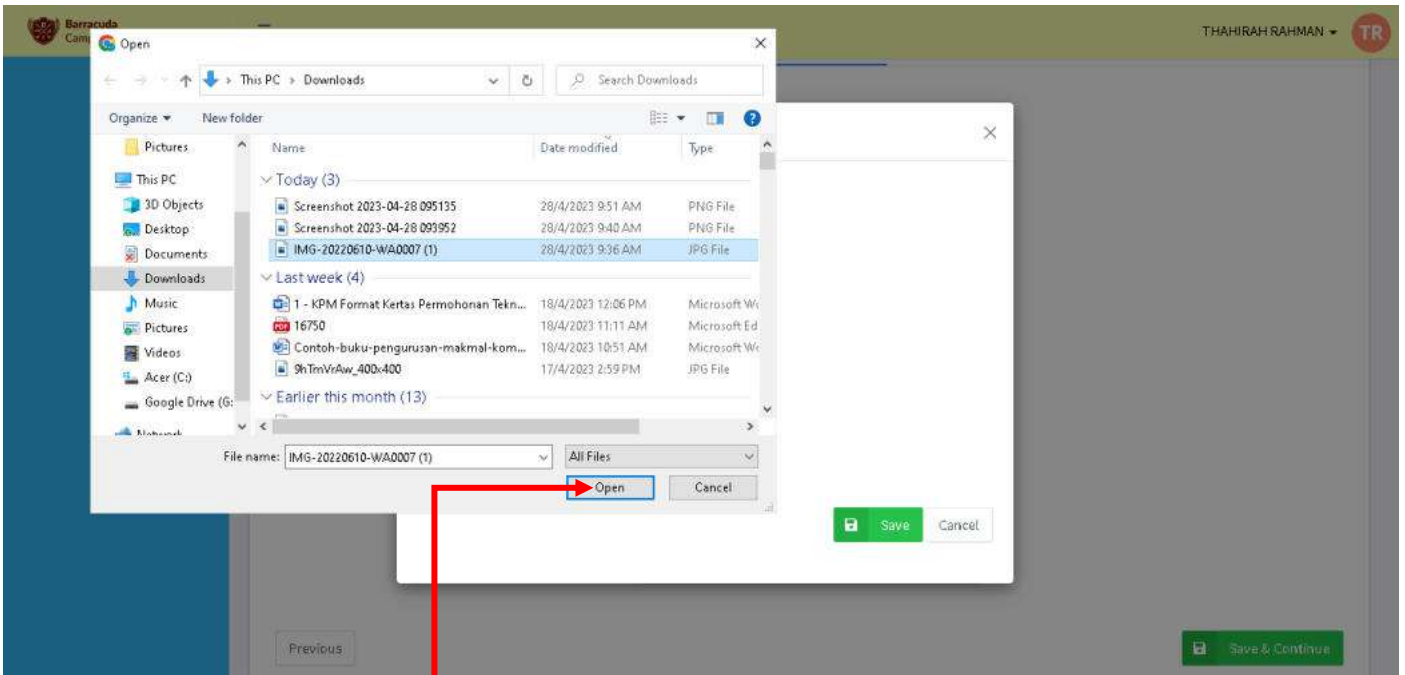
PERINGATAN

(Mandatory) ADALAH PERKARA YANG WAJIB DI UPLOAD.

(Optional) JIKA ADA, BOLEH UPLOAD.

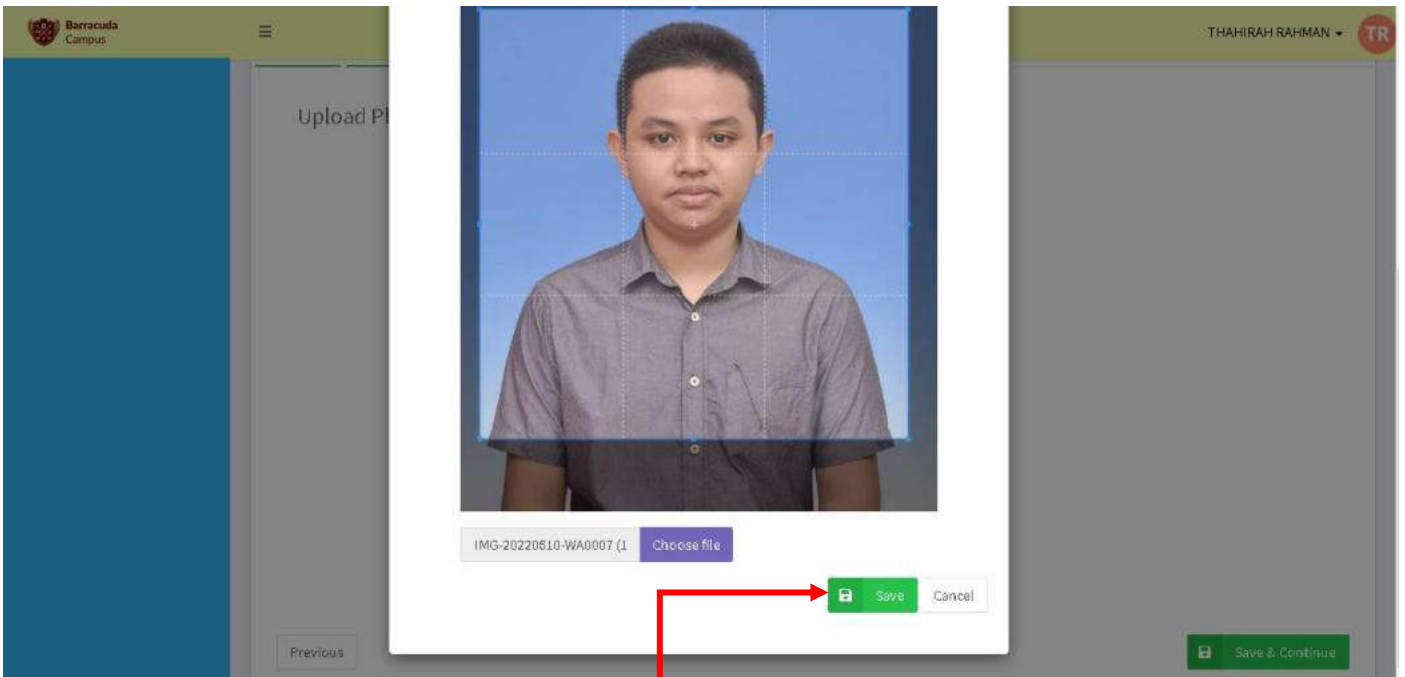
20. Kemudian sila **'Upload Photo'** seperti dibawah





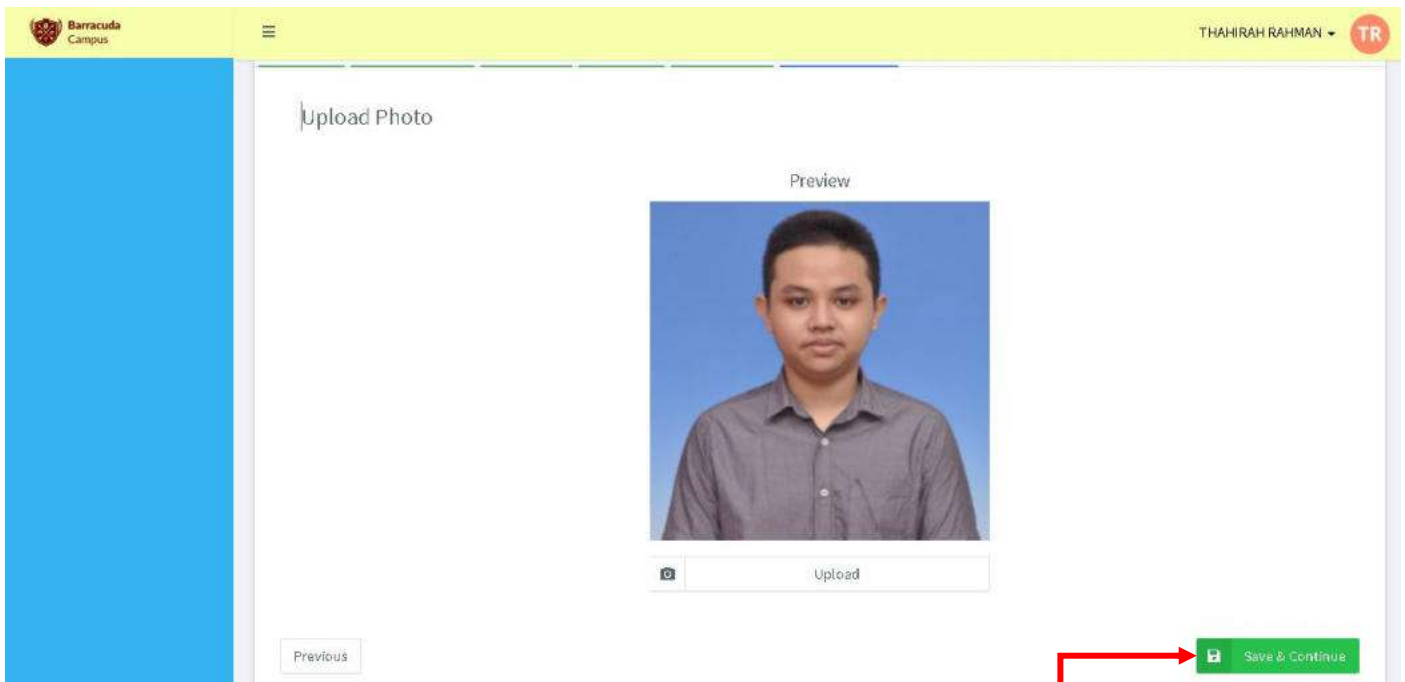
TEKAN

21. Pilih gambar yang bersesuaian (*formal untuk kad pelajar*)



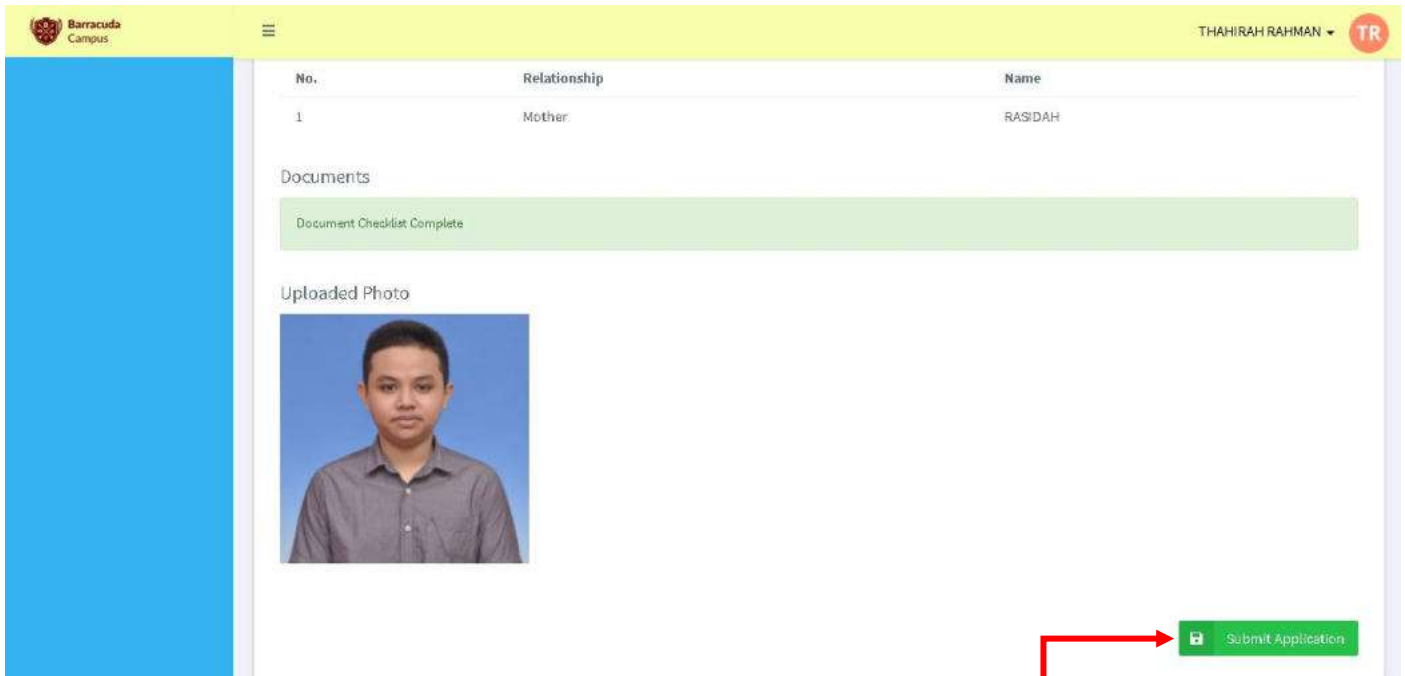
TEKAN

22. Sila **"Save"** untuk memuatnaik gambar.



SIMPAN & SETERUSNYA

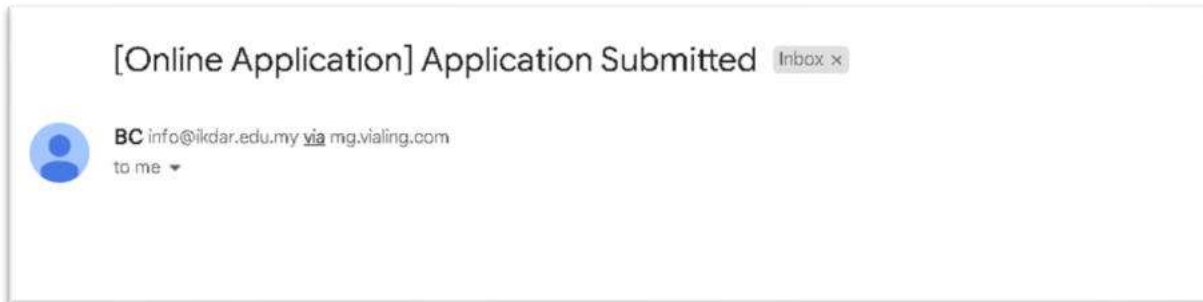
23. Kemudian sila "**Save & Continue**" untuk kehalaman seterusnya.



TEKAN HANTAR PERMOHONAN

24. Sila semak semula semua maklumat adalah lengkap dan '**Submit Application**'

SETIAP PERMOHONAN YANG BERJAYA DIHANTAR AKAN MENERIMA EMAIL SEPERTI DIBAWAH



IKDAR

Dear **TESTING 5**,

Your application has been submitted today (Friday 28/04/2023 11:04 AM).

You can check your application status by accessing Online Application and click on **Check Application Status**. Just insert IC/Passport number into the field given and click 'Search' button.

If you have any inquiries, do not hesitate to email us at info@ikdar.edu.my.05-8081101

Note : This is a system generated email. Please do not reply to it.

**TAHNIAH,
PERMOHONAN ANDA
TELAH BERJAYA DIHANTAR**



Sistem adalah 'Auto save' sekiranya klik save di setiap bahagian

*Bagi permohonan yang tidak lengkap, pengguna boleh login semula di <https://ikdar.vialing.com/oa/login>

klik edit untuk lengkapkan @ sambung.

(bagi pengguna yang menggunakan peranti mudah alih, perlu scroll ke kanan atau flip phone dan klik untuk edit)

*Sekiranya ada masalah atau pertanyaan berkenaan dengan sistem permohonan boleh whatsapp pegawai kemasukan kami di **013-5869905**

Terima Kasih



INSTITUT KEMAHIRAN
ISLAM DARUL RIDZUAN
Online Application

Please use latest version Google Chrome browser for better system performance.

Email

Forgot password?

Log in

Application

Apply Now

Applications:

No.	Program	Intake	Status	Action
1	1. DKM PENGAJARAN TAHFIZ Status : Accepted	2023/01	Accepted	 
2	1. DKM PENGAJARAN TAHFIZ Status : Created 2. DKM PENYELIAAN PENGASUHAN DAN PENDIDIKAN PERKEMBANGAN AWAL KANAK-KANAK Status : Created	2026/01	Created	

KLIK & EDIT