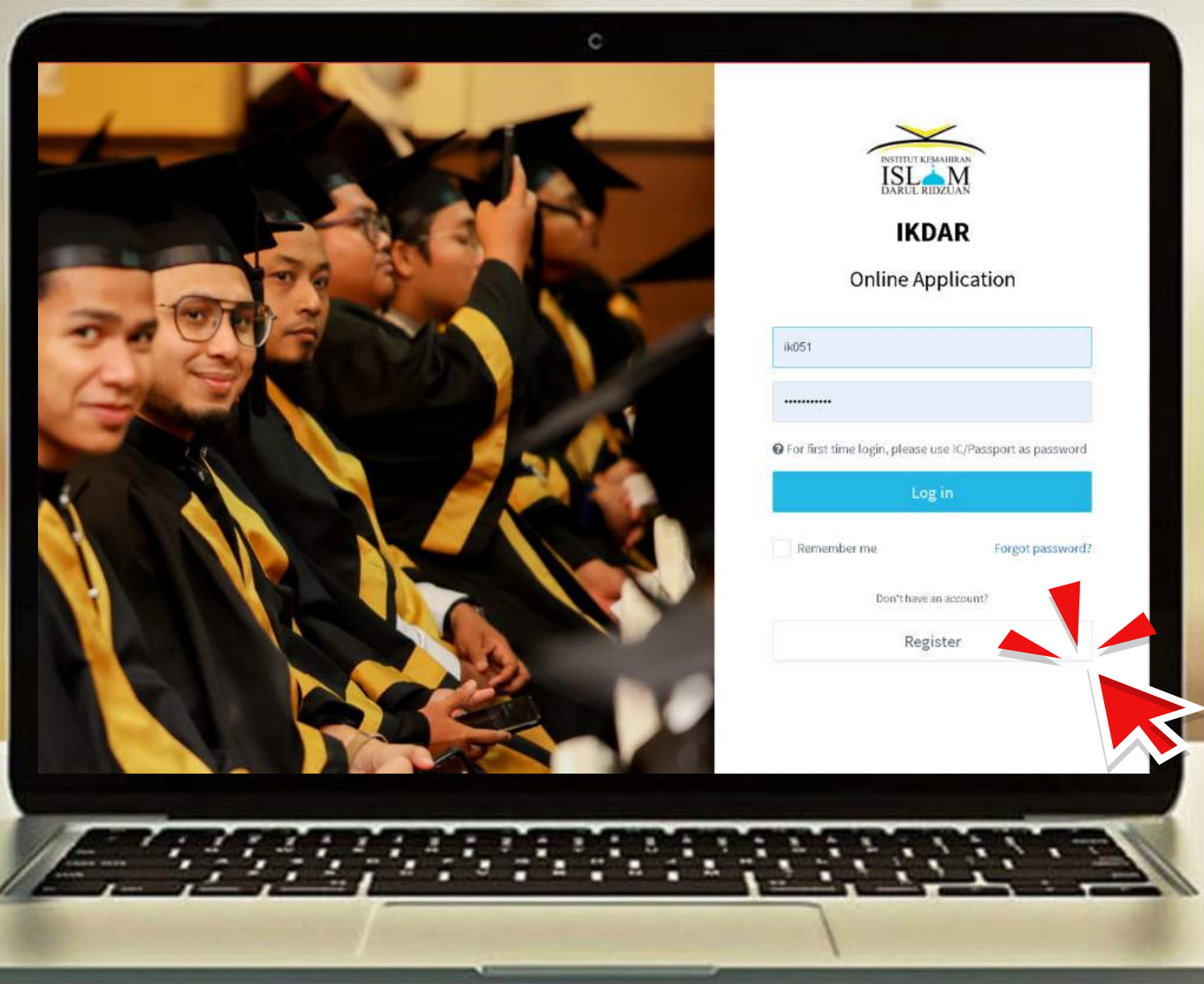


Manual

PENGUNAAN SISTEM KEMASUKAN PELAJAR BARU KE INSTITUT KEMAHIRAN ISLAM DARUL RIDZUAN



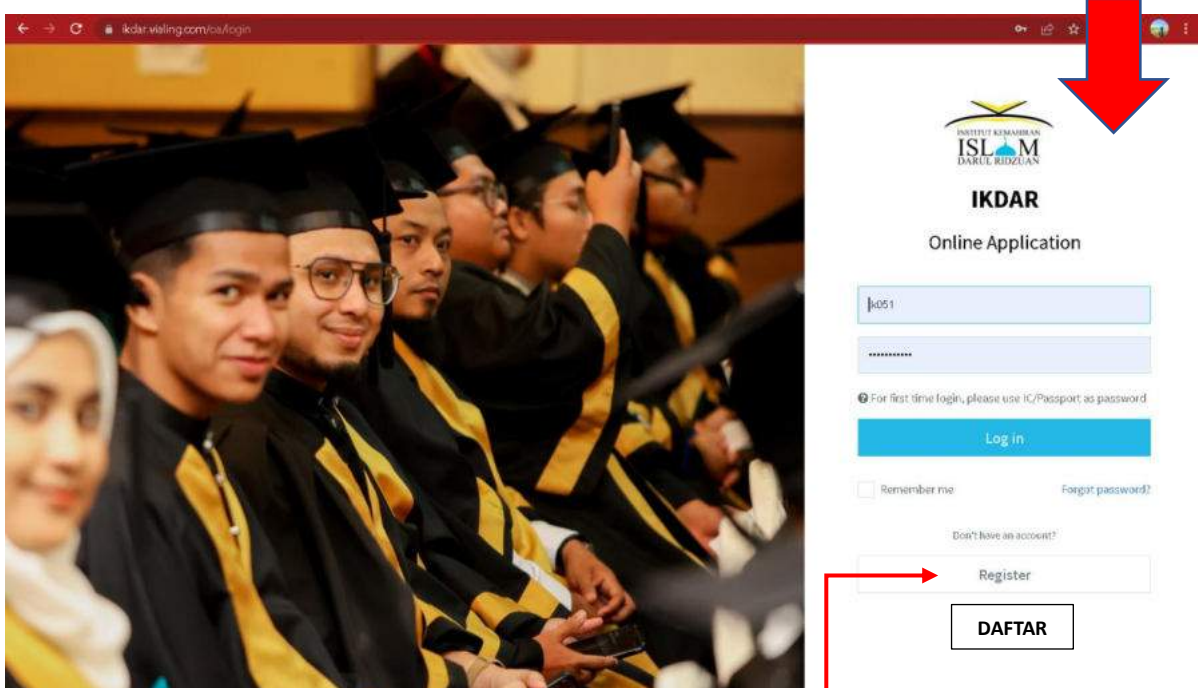
MOHON SEKARANG
www.ikdar.edu.my

MANUAL PENGGUNAAN SISTEM KEMASUKAN PELAJAR BARU KE INSTITUT KEMAHIRAN ISLAM DARUL RIDZUAN

1. Layari Laman Sesawang di: WWW.IKDAR.EDU.MY
2. Tekan **PENDAFTARAN** seperti dibawah



‘SELAMAT DATANG KE PORTAL KEMASUKAN IKDAR’



3. Tekan **REGISTER** untuk mendaftar buat kali pertama

4. Sila lengkapkan maklumat peribadi anda seperti dibawah:



IKDAR

Online Application

Contoh:ALI BIN ABU (NAMA PENUH)

Contoh:abc123@gmail.com

Name

Email

ID Type e.g: 901021645632

Phone Number

Sign up

Already have an account?

Sign in

NAMA

EMAIL

NO IC

NO TELEFON

Contoh:901021645632 (NO IC)

Contoh:0123456789

5. Kemudian tekan **SIGN UP** dan tunggu email pengesahan



IKDAR

Online Application

Contoh:Abc123@gmail.com

Email

Password

For first time login, please use IC/Passport as password

Log in

☐ Remember me [Forgot password?](#)

EMAIL

KATA LALUAN

Contoh:901021645632
(NO IC)

6. Masukkan emel dan kata laluan yang diterima dan tekan **LOG IN**

TEKAN & SIMPAN

Contoh: 901021645632
(NO IC)

KATA LALUAN LAMA

KATA LALUAN BARU

SAHKAN KATA LALUAN BARU

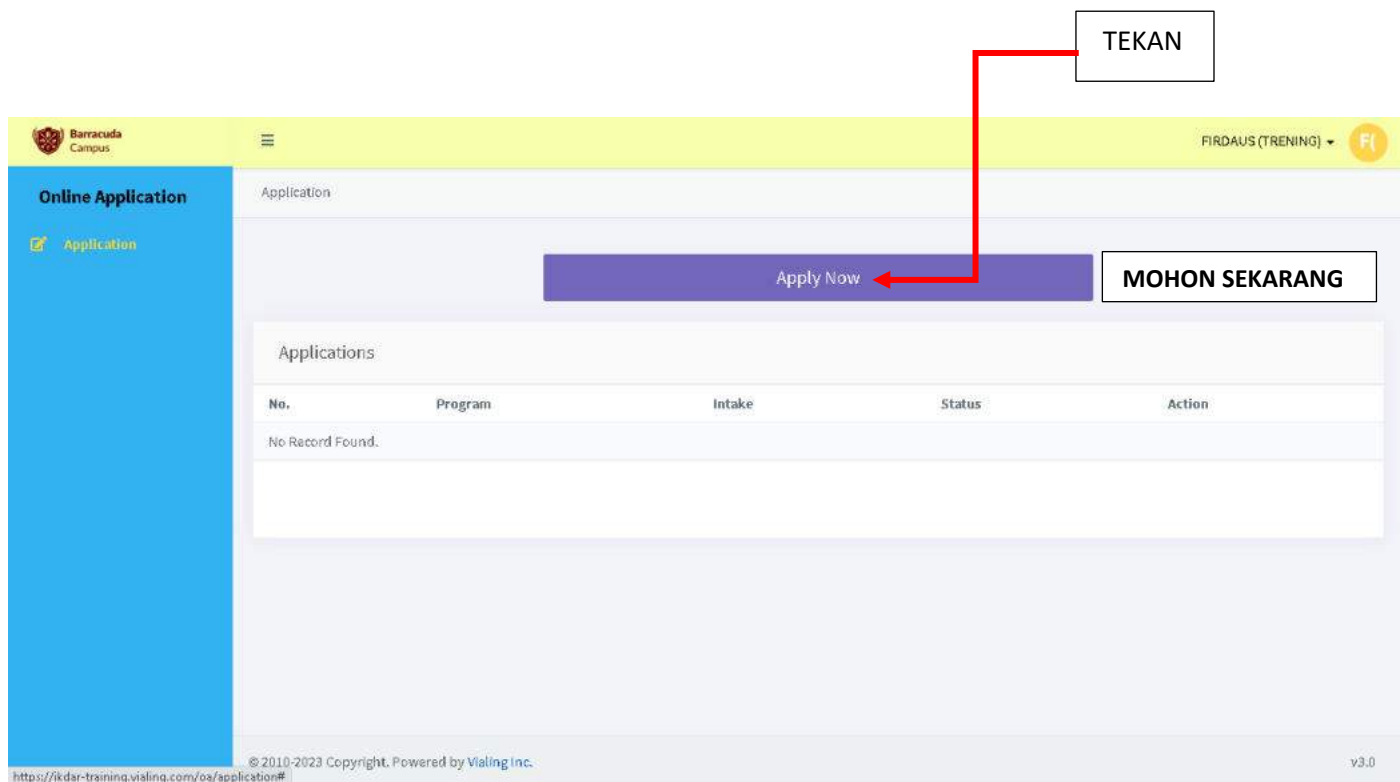
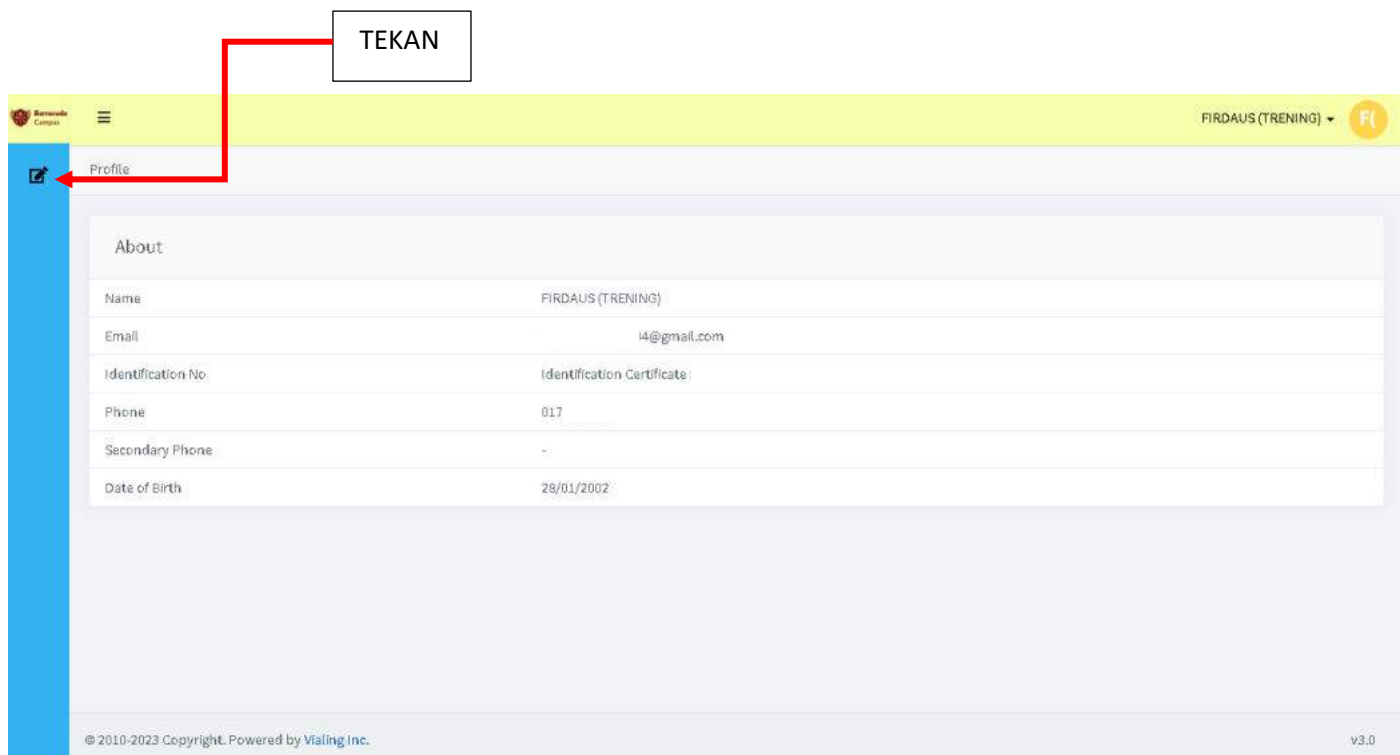
KATA LALUAN (LEBIH KURANG MEMPUYAI SATU HURUF BESAR, SATU SIMBOL, SATU NOMBOR, ENAM ABJAD **Contoh:(Abcdef#1)**)

SALIN KATA LALUAN BARU DIATAS **Contoh:(Abcdef#1)**

The screenshot shows the 'Change Password' form in the Barracuda Campus Online Application. The form has three input fields: 'Current Password', 'New Password', and 'Confirm New Password'. Each field has a red asterisk indicating it is required. To the right of the 'New Password' and 'Confirm New Password' fields are icons for password strength. Below the fields are 'Save' and 'Cancel' buttons. Red arrows point from the 'Current Password' field to a box containing 'Contoh: 901021645632 (NO IC)'. Another red arrow points from the 'New Password' field to a box containing 'KATA LALUAN LAMA'. A third red arrow points from the 'Confirm New Password' field to a box containing 'KATA LALUAN BARU'. A fourth red arrow points from the 'Save' button to a box containing 'TEKAN & SIMPAN'. A fifth red arrow points from the 'New Password' field to a box containing 'KATA LALUAN (LEBIH KURANG MEMPUYAI SATU HURUF BESAR, SATU SIMBOL, SATU NOMBOR, ENAM ABJAD Contoh:(Abcdef#1))'. A sixth red arrow points from the 'Confirm New Password' field to a box containing 'SALIN KATA LALUAN BARU DIATAS Contoh:(Abcdef#1)'. The form is titled 'Change Password' and is part of the 'Profile' section. The top navigation bar shows 'Barracuda Campus' and 'FIRDAUS (TRENING)'. The footer contains copyright information: '© 2010-2023 Copyright. Powered by Vialing Inc. v3.0'.

7. Sila **TUKAR** kata laluan yang baru dan rujuk seperti gambar diatas

8. **KLIK** ikon di sebelah atas kiri dan kemudian tekan **“Apply Now”**



9. Sila lengkapkan maklumat peribadi seperti dibawah:

JIKALAU WARGANEGARA
GUNA "Identification
Certificate" **SIJIL
PENGENALAN**

JIKALAU BUKAN
WARGANEGARA GUNA
"Passport" **PASSPORT**

JIKALAU ORANG BUKAN
WARGA NEGARA MALYSIA
TEKAN **"YES"** (NO)

JIKALAU WARGANEGARA
GUNA NO IC

JIKALAU BUKAN
WARGANEGARA GUNA NO
"Passport"

**Contoh:[901021645632
(NO IC)]**

The screenshot shows the 'Personal Information' section of an online application form. The form includes fields for 'International' (set to 'No'), 'ID Type' (set to 'Identification Certificate'), 'ID No' (set to '901021645632'), 'Name', 'Salutation' (set to 'Please Select'), 'Gender' (set to 'Male'), and 'Place of Birth'. A table on the right lists the fields: ANTARABANGSA, JENIS ID, NO ID, NAMA, GELARAN, JANTINA, and TEMPAT LAHIR. Red arrows indicate the flow of information from the form fields to the instruction boxes: from 'ID Type' to the 'SIJIL PENGENALAN' box, from 'ID No' to the 'PASSPORT' box, from 'Name' to the 'NAMA PENUH' box, and from 'Place of Birth' to the 'TEMPAT LAHIR' box.

ANTARABANGSA
JENIS ID
NO ID
NAMA
GELARAN
JANTINA
TEMPAT LAHIR

NAMA PENUH
Contoh:(ALI BIN ABU)

TEMPAT LAHIR
Contoh:(TAIPING)

NO TELEFON

Contoh: (012-3456789)

EMAIL

Contoh: (Abc123@gmail.com)

TARIKH LAHIR

Contoh: (01/01/2001)

WARGANEGARA

Contoh: (MALAYSIAN)

BANGSA

Contoh: (MALAY)

Barracuda Campus

THAHIRAH RAHMAN TR

Date of Birth *

Email *

Phone *

Nationality * Please Select

Race * Please Select

Religion * Please Select

Marital * Please Select

Disability No

TARIKH
EMAIL
NO TELEFON
NEGARA
BANGSA
AGAMA
STATUS
KECACATAN

AGAMA

Contoh: (ISLAM)

STATUS

Contoh: (SINGLE)

Barracuda Campus

THAHIRAH RAHMAN TR

BARIS ALAMAT KEDUA
Contoh: (LORONG JAMBU BATU)

BARIS ALAMAT PERTAMA
Contoh: (NO 30)

BANDAR
Contoh: (TAIPING)

NEGARA
Contoh: (MALAYSIAN)

NEGERI
Contoh: (PERAK)

Address *

Address Line 1 *

Address Line 2

City *

Country * Please Select

State * Please Select

Postcode *

BARIS ALAMAT 1
BARIS ALAMAT 2
BANDAR
NEGARA
NEGERI
KOD KAWASAN

KOD KAWASAN

KOD KAWASAN

10. Setelah selesai tekan **“Save & Continue”** untuk ke halaman seterusnya.

11. Sila lengkapkan maklumat peringkat Pendidikan “Add New” seperti di bawah:

PERINGKAT PENDIDIKAN

PILIH PERINGKAT PENDIDIKAN

Others

Others

A-Level

Degree

Diploma

English Proficiency Test

Foundation

Masters

TAMBAH

Barracuda Campus

Online Application

Application

Application / Update Application

Application Form

Personal

Past Education

Programs

Contacts

Documents

Upload Photo

Review & Submit

Past Education

PERINGKAT PENDIDIKAN

Education Level

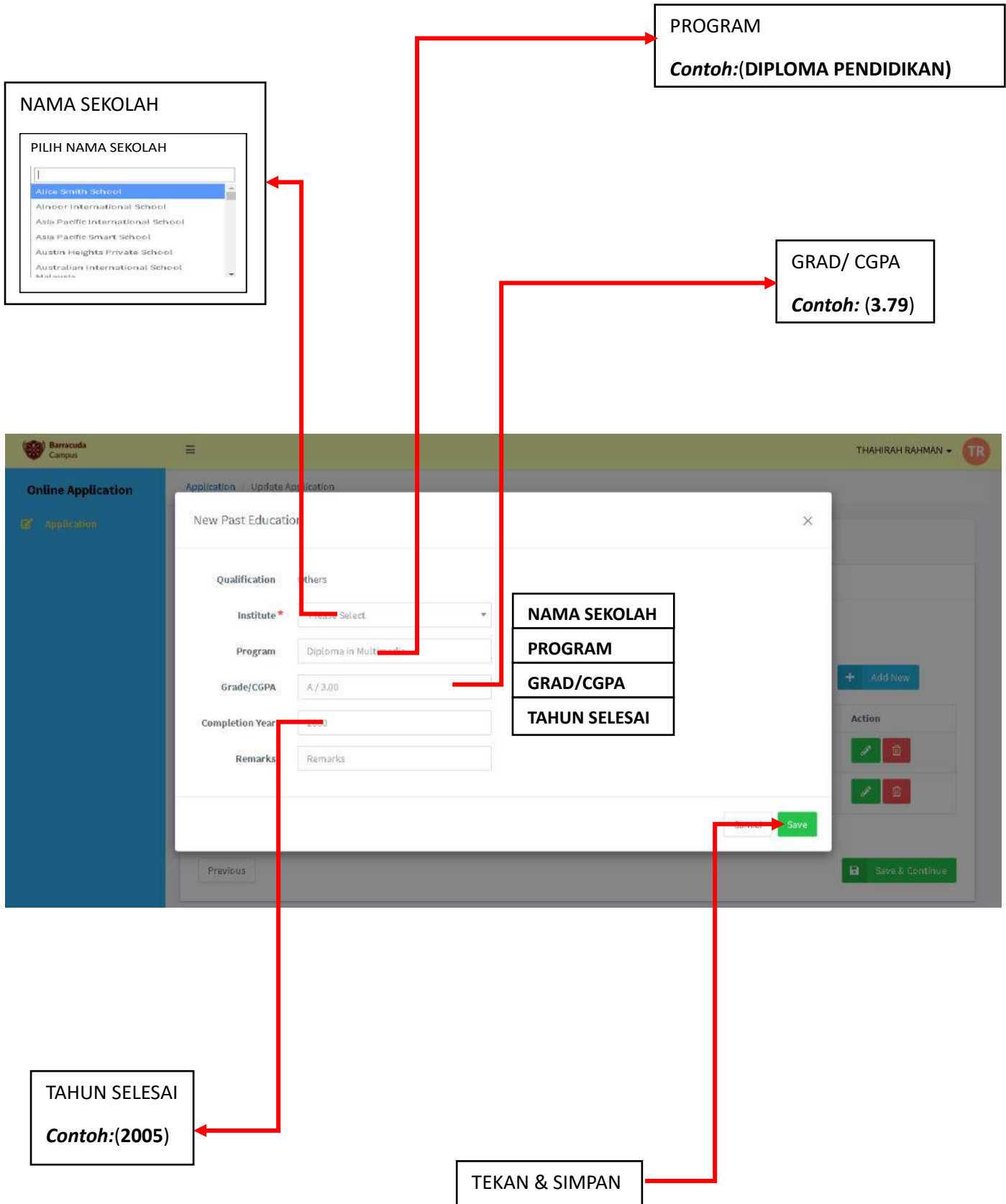
Please Select

Add New

No.	Institute	Qualification	Grade/CGPA	Year	Action
1	Sekolah Menengah Agama Mashad Al-Mizan	Others			

Previous

Save & Continue



12. Setelah lengkap, sila tekan **“Save & Continue”** untuk ke halaman seterusnya.

The screenshot shows the 'Past Education' tab of an online application form. The form has a blue sidebar with 'Online Application' and 'Application' links. The main content area has a yellow header with 'Barracuda Campus' and 'THAHIRAH RAHMAN'. The form is titled 'Application Form' and has tabs for 'Personal', 'Past Education', 'Programs', 'Contacts', 'Documents', 'Upload Photo', and 'Review & Submit'. The 'Past Education' tab is active, showing a table with two rows of education data. A red arrow points from the instruction text to the 'Save & Continue' button at the bottom right of the form.

Application / Update Application

Application Form

Personal Past Education Programs Contacts Documents Upload Photo Review & Submit

Past Education

Education Level Others x

+ Add New

No.	Institute	Qualification	Grade/CGPA	Year	Action
1	Sekolah Menengah Agama Maahad Al-Mizan	Others			
2	Sekolah Menengah Agama Arabiah Kluang	A-Level			

Previous

Save & Continue

SIMPAN & SETERUSNYA

13. Sila lengkap maklumat Program yang ditawarkan seperti dibawah:

KEMASUKAN

TARIH KEMASUKAN KEMASUKAN PELAJAR

Please Select

intake

intake

intake

intake

intake

KAMPUS

PILIH MAIN CAMPUUS

Please Select

MAIN CAMPUS

Barracuda Campus

Online Application

Application

Application / Update Application

Application Form

Personal Past Education Programs Contacts Documents Upload Photo Review & Submit

Program

Intake

Program 1

Campus

Program

Study Mode

Mode of Delivery

KEMASUKAN

KAMPUS

PROGRAM

MOD BELAJAR

PROGRAM

PILIH PROGRAM YANG DIMINATI

Please Select

DIKM PENYISYIHAN PERAKAJARAN DIKM PENYISYIHAN PERAKAJARAN ZAWA, KAVAR, KAVAR

DIKM PENYISYIHAN PERAKAJARAN

DIKM PENYISYIHAN KAVAR

DIKM PENYISYIHAN KAVAR

MOD BELAJAR

MOD BELAJAR PILIH "Full Time"

Please Select

Full Time

PROGRAM

PILIH PROGRAM YANG DIMINATI

Please Select

- DKM PENYELATAN PENCAKSIHAN DAN PENGOLOKAN PEMERIKSAAN AKAL, MANAK, KANAK
- DKM PENYELATAN PENCAKSIHAN DAN PENGOLOKAN PEMERIKSAAN AKAL, MANAK, KANAK
- DKM PENYELATAN PENCAKSIHAN DAN PENGOLOKAN PEMERIKSAAN AKAL, MANAK, KANAK
- DKM PENYELATAN PENCAKSIHAN DAN PENGOLOKAN PEMERIKSAAN AKAL, MANAK, KANAK

KAMPUS

PILIH MAIN CAMPUUS

Please Select

- MAIN CAMPUS

MOD BELAJAR

MOD BELAJAR PILIH "Full Time"

Please Select

- Full Time

Barracuda Campus

THAHIRAH RAHMAN

Program 2

Campus: Please Select

Program: Please Select

Study Mode: Please Select

Mode of Delivery

Program 3

Campus: Please Select

Program: Please Select

Study Mode: Please Select

Mode of Delivery

KAMPUS

PROGRAM

MOD BELAJAR

KAMPUS

PROGRAM

MOD BELAJAR

KAMPUS

PILIH MAIN CAMPUUS

Please Select

- MAIN CAMPUS

PROGRAM

PILIH PROGRAM YANG DIMINATI

Please Select

- DKM PENYELATAN PENCAKSIHAN DAN PENGOLOKAN PEMERIKSAAN AKAL, MANAK, KANAK
- DKM PENYELATAN PENCAKSIHAN DAN PENGOLOKAN PEMERIKSAAN AKAL, MANAK, KANAK
- DKM PENYELATAN PENCAKSIHAN DAN PENGOLOKAN PEMERIKSAAN AKAL, MANAK, KANAK
- DKM PENYELATAN PENCAKSIHAN DAN PENGOLOKAN PEMERIKSAAN AKAL, MANAK, KANAK

MOD BELAJAR

MOD BELAJAR PILIH "Full Time"

Please Select

- Full Time

14. Kemudian **“Save & Continue”** untuk kehalaman seterusnya

Program 1 *

Campus

Program

Study Mode

Mode of Delivery

Program 2 *

Campus

Program

Study Mode

Mode of Delivery

[Previous](#)

[Save & Continue](#)

15. Sila lengkapkan maklumat waris seperti dibawah:

TAMBAH

Barracuda Campus

THAHIRAH RAHMAN

Online Application

Application / Update Application

Application Form

Personal Past Education Programs **Contacts** Documents Upload Photo Review & Submit

Contact

[+ Add New](#)

No.	Relationship	Name	Contact	Action
1	Mother	RASIDAH	0122	Edit Delete

[Previous](#)

[Save & Continue](#)

MAKLUMAT WARIS :

The diagram illustrates the mapping of form fields to labels with example values. Red arrows connect the labels to the corresponding fields in the form.

JENIS ID
pilih "Identification Certificate"

NO IC
Contoh:901021645632

HUBUNGAN

All	
Father	AYAH
Mother	IBU

NAMA PENUH
Contoh:(ALI BIN ABU)

HUBUNGAN

JENIS ID

NO ID

NAMA

BANGSA

PEKERJAAN

NO TELEFON

BANGSA
Contoh:MALAY

PEKERJAAN
Contoh:(CEO MEGAH HOLDING)

NO TELEFON RUMAH
(JIKA ADA)
Contoh:05-810 6522

NO TELEFON
Contoh:012-3456789

The form fields include: Relationship, ID Type, ID No, Name, Race, Occupation, Phone, Secondary Phone, Email, Annual Income, Liability, Address Line 1, Address Line 2, City, Country, State, Postcode, Copy Address from Student, Cancel, Save, and Save & Continue.

BARIS ALAMAT KEDUA

Contoh: LORONG JAMBU BATU

BARIS ALAMAT
PERTAMA

Contoh: NO 30

JIKA ALAMAT SAMA
DENGAN PELAJAR SILA
TEKAN DISINI

BANDAR

Contoh: TAIPING

Barracuda
Campus

Online Application

Application

EMAIL

GAJI

Relationship * All

ID Type * All

ID No * e.g: 901021645632

Name *

Race All

Occupation *

Phone

Secondary Phone

Email

Annual Income

Liability

Copy Address from Student

Address Line 1 *

Address Line 2 *

City *

Country * Malaysia

State * Please Select

Postcode *

THAHIRAH RAHMAN TR

BARIS ALAMAT 1

BARIS ALAMAT 2

BANDAR

NEGARA

NEGERI

POSKOD

EMAIL

Contoh: ABC1234@gmail.com

NEGARA

Contoh: MALAYSIA

GAJI

Contoh: RM 6000

POSKOD

Contoh: 34000

NEGERI

Contoh: PERAK

TEKAN & SIMPAN

Save

Save & Continue

16. Kemudian pastikan maklumat lengkap, tekan “**Save & Continue**” untuk kehalaman seterusnya

Application / Update Application

Application Form

Personal Past Education Programs **Contacts** Documents Upload Photo Review & Submit

Contact

+ Add New

No.	Relationship	Name	Contact	Action
1	Mother	RASDAH	0122406172	

Previous **Save & Continue**

SIMPAN & SETERUSNYA

17. Seterusnya adalah bahagian muatnaik dokumen yang diperlukan:

DOKUMEN WAJIB (MANDATORY) YANG PERLU DIMUATNAIK ADALAH:

SIJIL HAFAZAN AL-QURAN

(sijil/surat keterangan)

SALINAN IC (depan & belakang)

SLIP GAJI AYAH

SURAT PENGESAHAN BERHENTI
SEKOLAH

TEKAN MUATNAIK

The screenshot shows the 'Documents' section of the Barracuda Campus portal. A table lists six document requirements. The first row is highlighted, and a red arrow points from the 'TEKAN MUATNAIK' label to the 'Upload File' button in the 'Name' column for item 1.

No.	File Type	Name
1	(Mandatory) HAFAZAN AL-QURAN (Sijil, Surat Keterangan)	Upload File
2	(Mandatory) IC	Upload File
3	(Mandatory) SLIP GAJI AYAH	Upload File
4	(Mandatory) SURAT PENGESAHAN BERHENTI SEKOLAH	Upload File
5	(Optional) SLIP GAJI IBU	Upload File
6	(Optional) SPM	Upload File

Buttons: Previous, Save & Continue

TEKAN

The screenshot shows the 'Upload Document' modal open over the document list. A red arrow points from the 'TEKAN' label to the 'Choose file to Upload Or click to browse' text in the modal.

Modal Title: Upload Document

Document Type: HAFAZAN AL-QURAN (Sijil, Surat Keterangan)

Upload

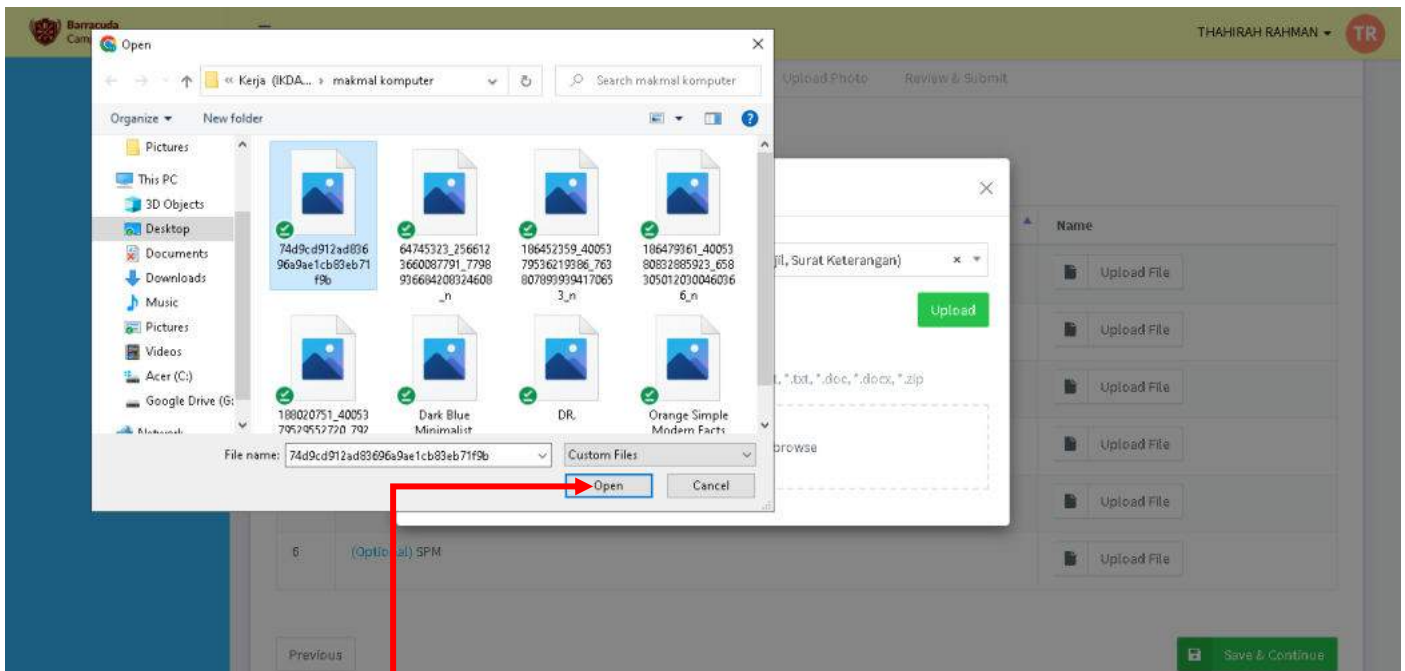
*Max File Size: 25MB

*File Format: *.jpg, *.jpeg, *.png, *.gif, *.pdf, *.xls, *.xlsx, *.ppt, *.txt, *.doc, *.docx, *.zip

Choose file to Upload Or click to browse

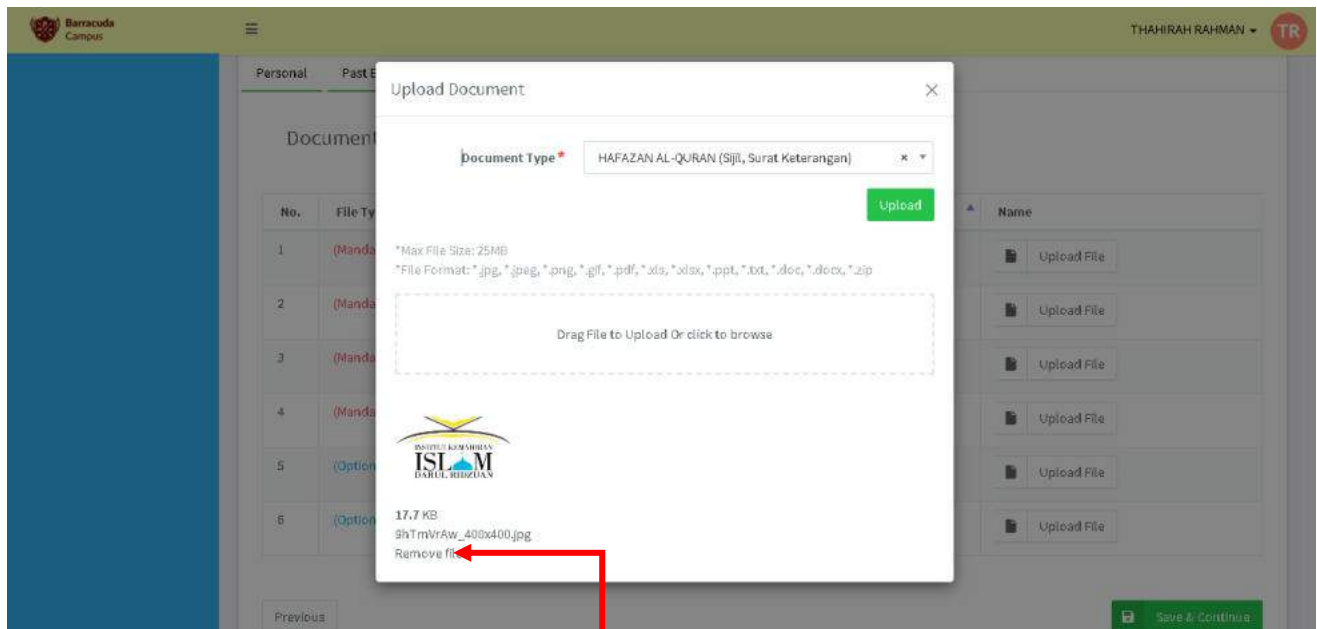
Buttons: Previous, Save & Continue

18. Pilih File yang diperlukan dan **‘UPLOAD’** mengikut susunan yang telah disediakan seperti atas



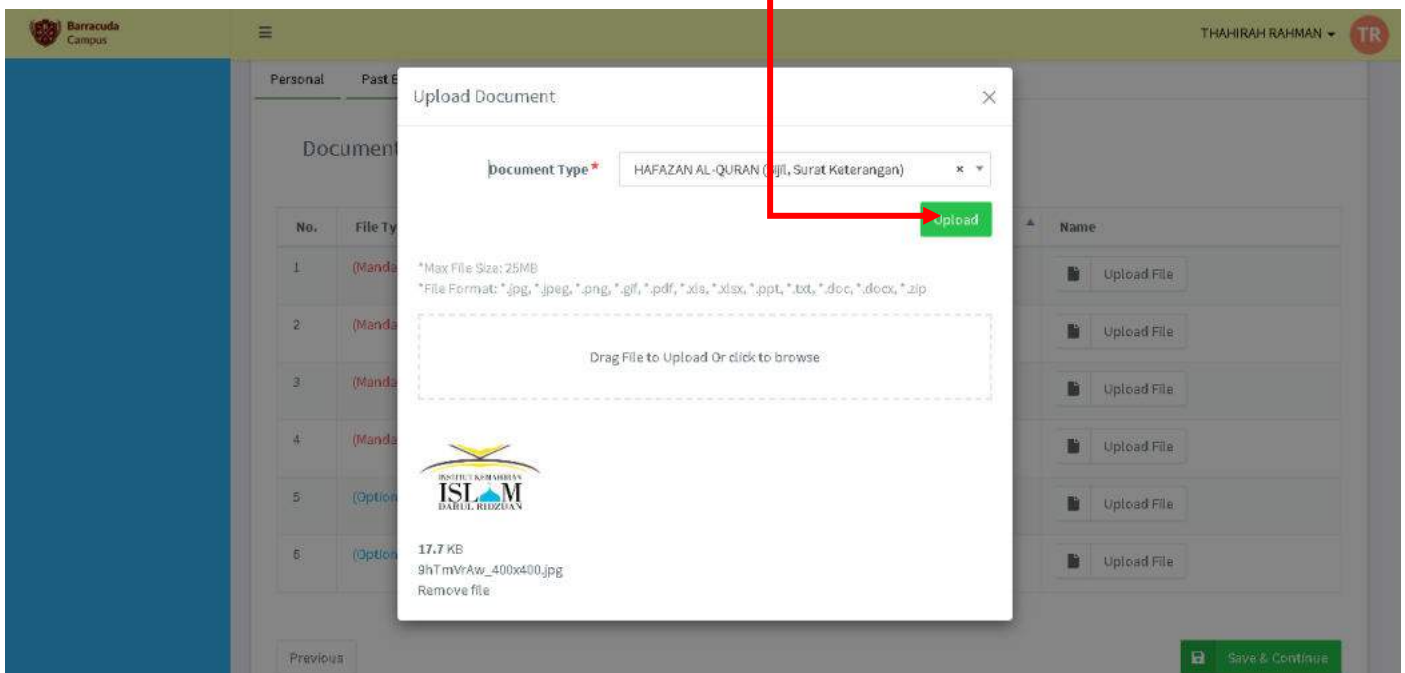
TEKAN

JIKA SALAH MUATNAIK, SILA "REMOVE FILE" DAN UPLOAD SEMULA

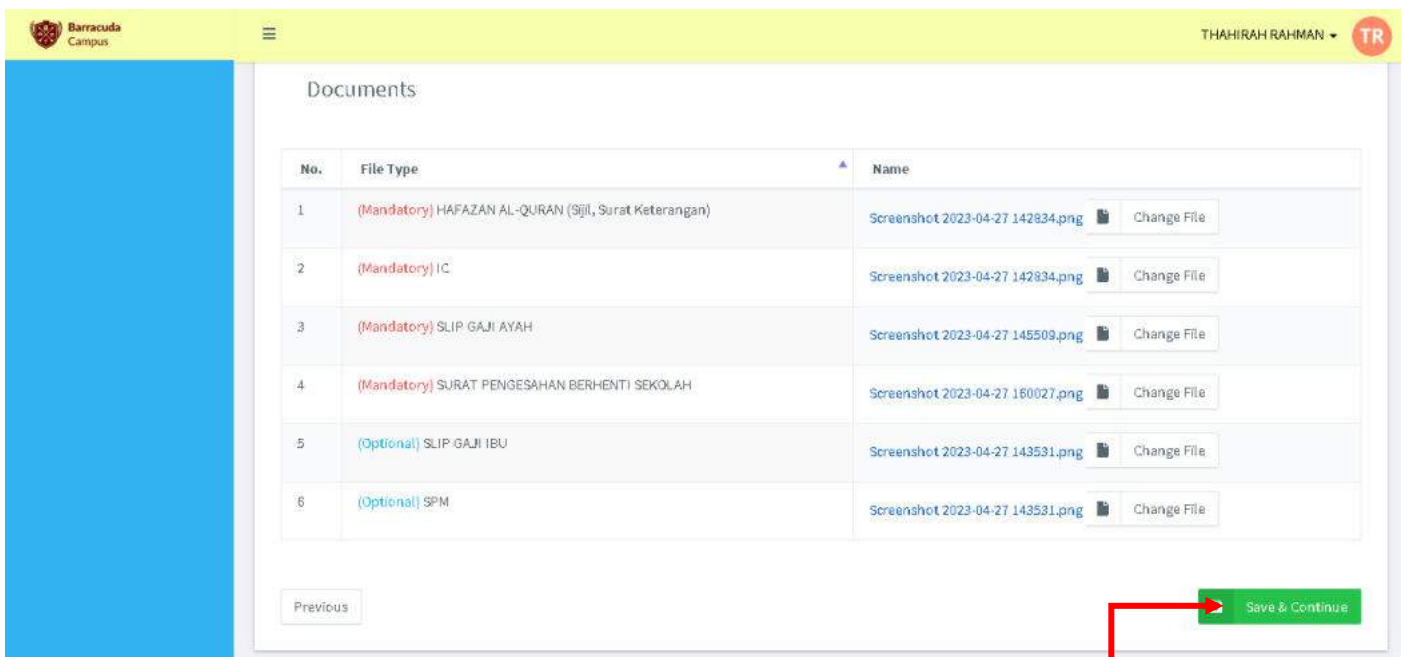


TEKAN & BUANG

TEKAN & MUATNAIK



19. Setelah lengkap muatnaik semua dokumen, sila **'Save & Continue'** untuk ke halaman yang seterusnya



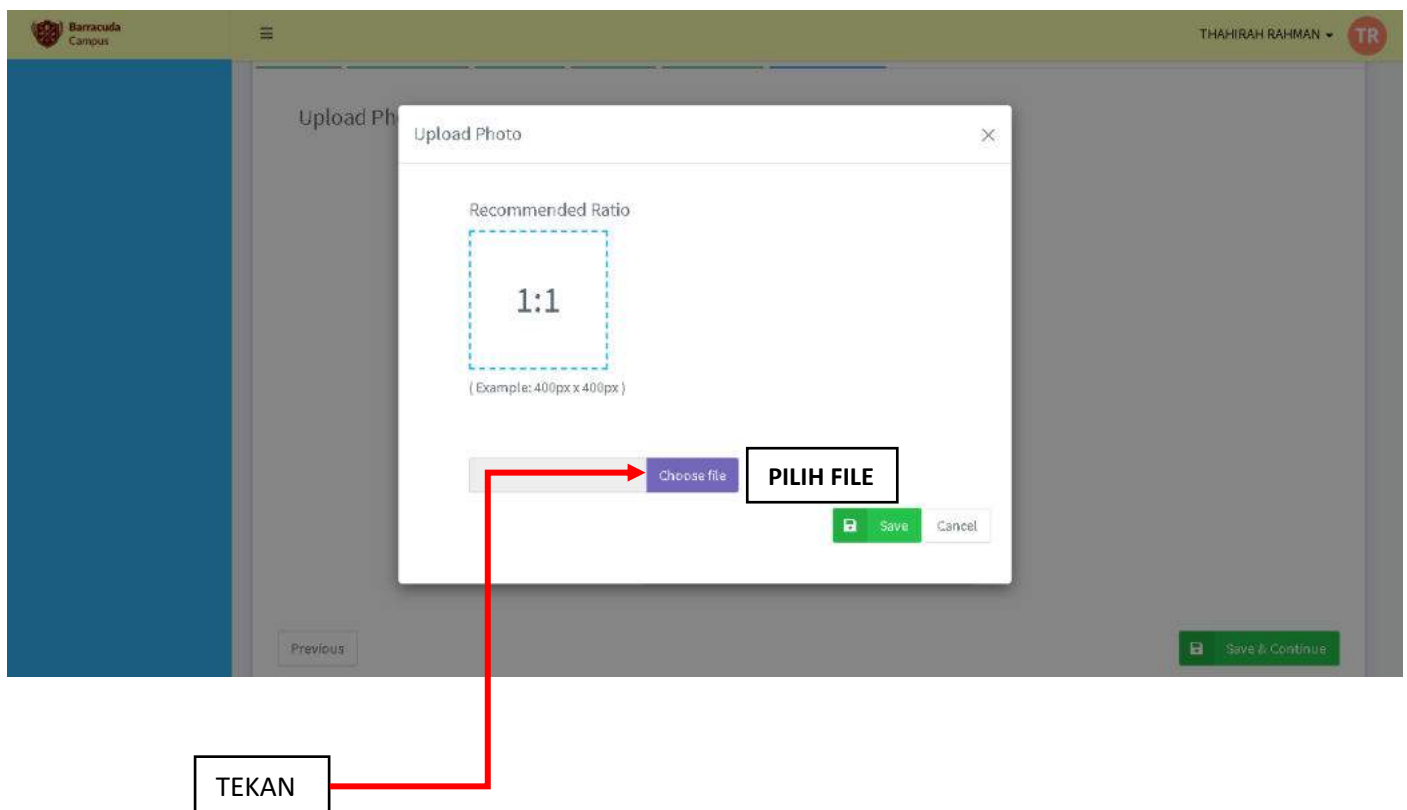
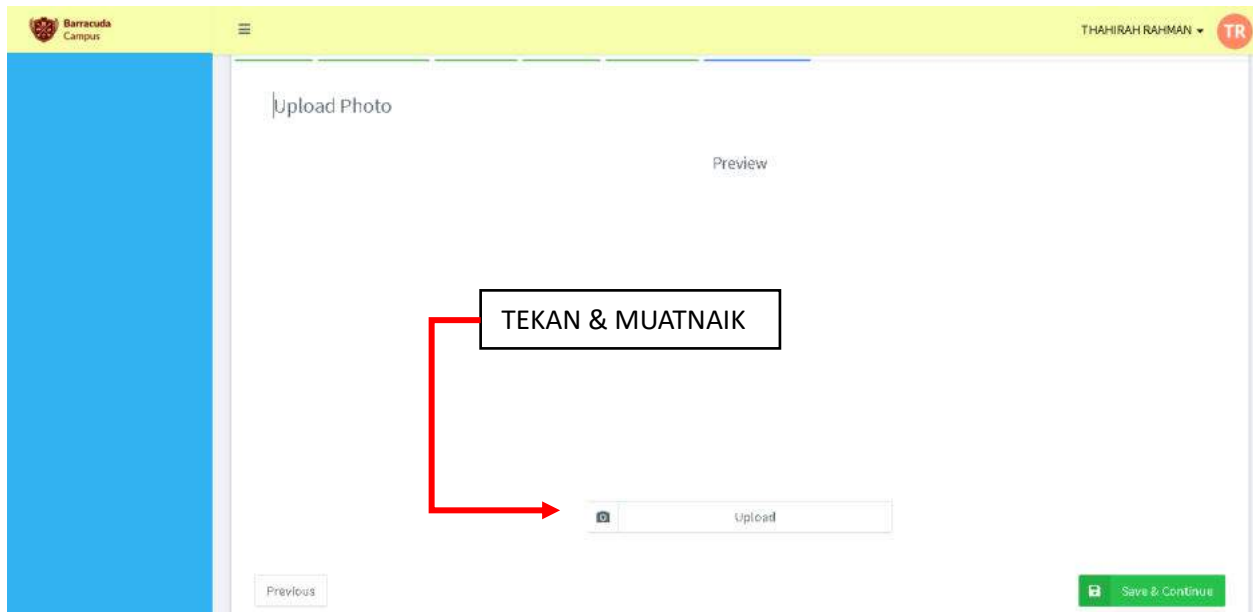
SIMPAN & SETERUSNYA

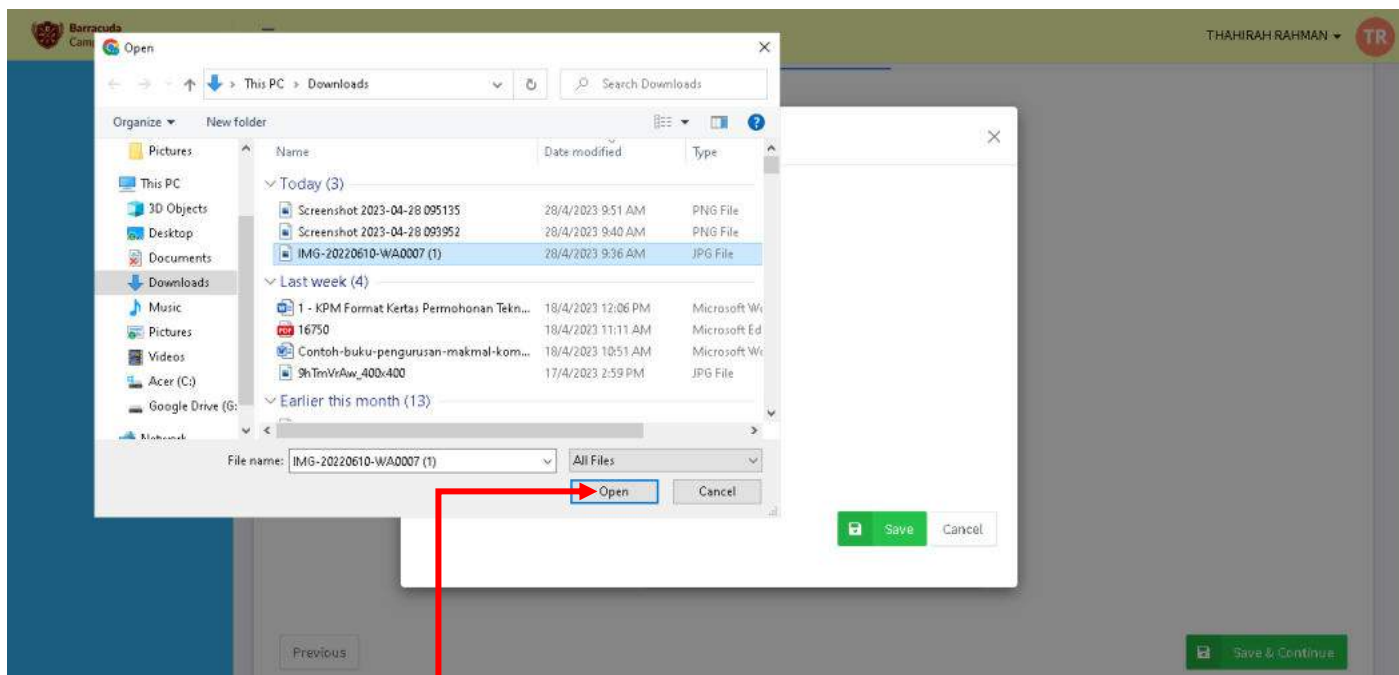
PERINGATAN

(Mandatory) ADALAH PERKARA YANG WAJIB DI UPLOAD.

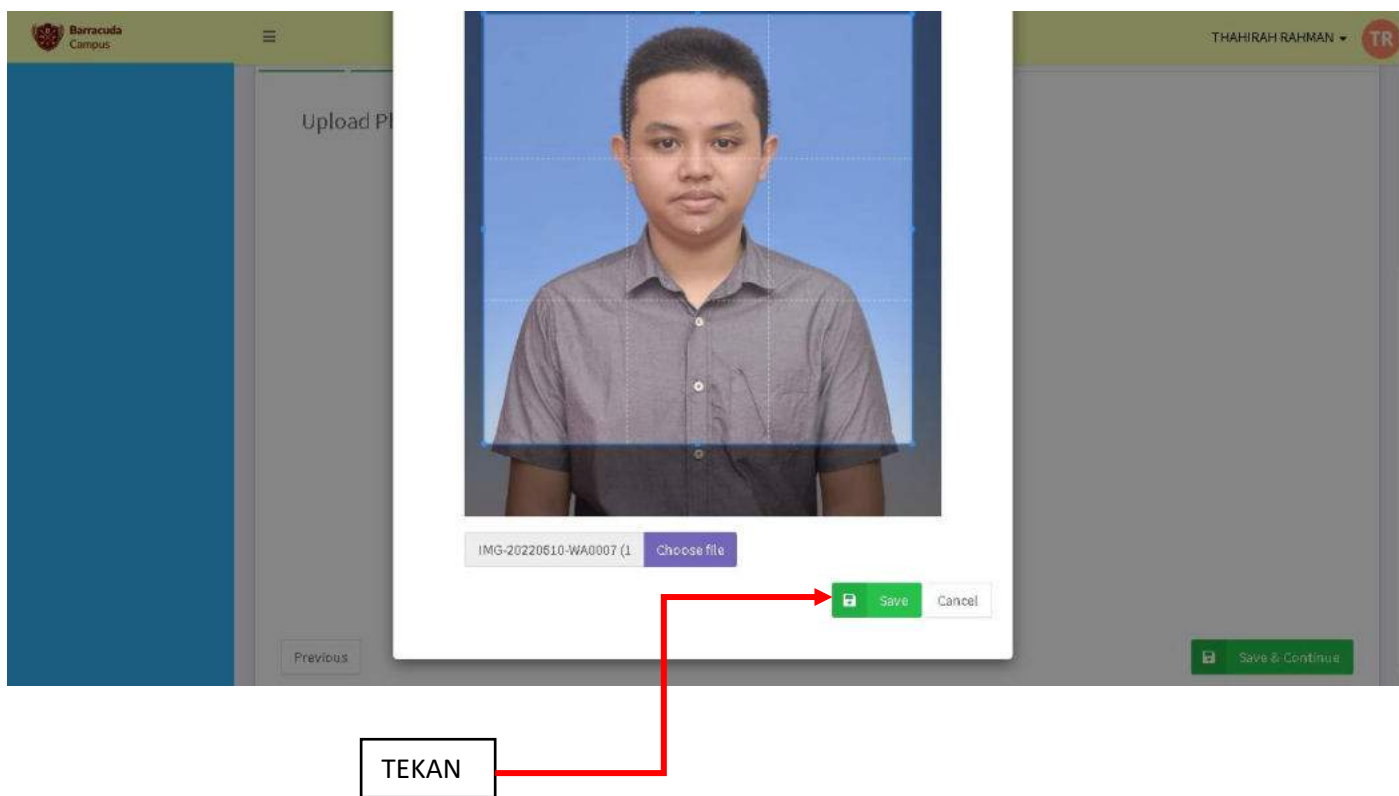
(Optional) JIKA ADA, BOLEH UPLOAD.

20. Kemudian sila **'Upload Photo'** seperti dibawah





21. Pilih gambar yang bersesuaian (*formal untuk kad pelajar*)



22. Sila **“Save”** untuk memuatnaik gambar.

Upload Photo

Preview

Upload

Previous

Save & Continue

SIMPAN & SETERUSNYA

23. Kemudian sila ***Save & Continue*** untuk kehalaman seterusnya.

No.	Relationship	Name
1	Mother	RASIDAH

Documents

Document Checklist Complete

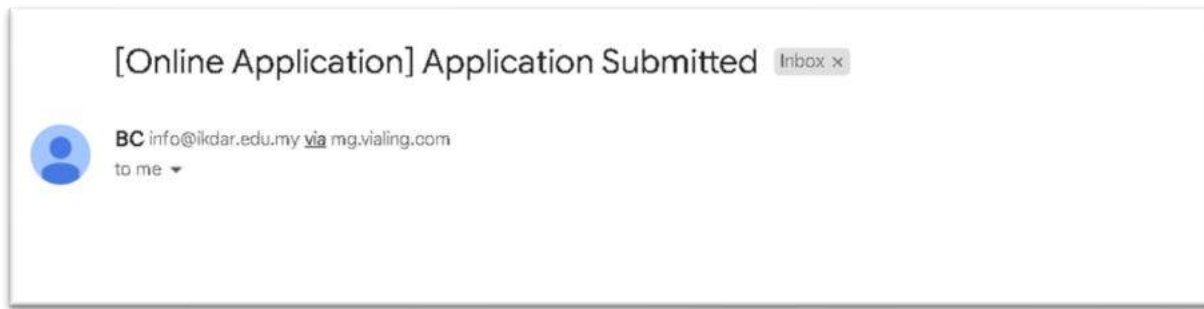
Uploaded Photo

Submit Application

TEKAN HANTAR PERMOHONAN

24. Sila semak semula semua maklumat adalah lengkap dan ***Submit Application***

SETIAP PERMOHONAN YANG BERJAYA DIHANTAR AKAN MENERIMA EMAIL SEPERTI DIBAWAH



IKDAR

Dear TESTING,

Your application has been submitted today (Friday 28/04/2023 11:04 AM).

You can check your application status by accessing Online Application and click on **Check Application Status**. Just insert IC/Passport number into the field given and click 'Search' button.

If you have any inquiries, do not hesitate to email us at info@ikdar.edu.my.05-8081101

Note : This is a system generated email. Please do not reply to it.

**TAHNIAH,
PERMOHONAN ANDA
TELAH BERJAYA DIHANTAR**

